

CHAPTER-II

ADMISSION PROCEDURE AND REGULATIONS

1. Admission in Under Graduate/P.G. courses and other courses introduced in affiliated Colleges/Institutes shall be made by the Principal/Director of the College/Institute concerned as per schedule prescribed by the State Government. Each College/Institute shall prepare a small Information Brochure highlighting its courses, achievements in Academic, Cultural & Sports activities, availability of infrastructure, number of intake, eligibility conditions etc. The prospectus shall be made available by the Principal/Director of the College/Institute concerned well in time.
2. No admission be made by the Colleges/Institutes before getting affiliation certificate from the University. If any College/Institute makes admission in any course without obtaining provisional affiliation from the University, such admissions shall not be regularized in any case.
3. Candidates who have compartment/re-appear in one or more papers in the qualifying examination shall not be allowed admission in 1st semester of the course in any case.
4. Aadhar Number, Mobile Number, Photo and Date of Birth should be made mandatory for every student as the same is required by the UGC for uploading the results of students for online verification. Student himself/herself will be responsible for providing the correct information and the Principal/HoD/Director will certify that the information as submitted by the student is being forwarded as such.
5. The panel for submission of RR/CR will be opened by the University as per rule and schedule for the same will be notified separately by the University.
6. Selection/merit list in respect of all the courses be sent by the Colleges/Institute category wise such as SC,BC, and Male/Female etc. to the R&S Branch, Maharshi Dayanand University, Rohtak alongwith RRs(Registration Returns).
7. Keeping in view of the prevailing situation arising out due to COVID-19, the students will have to attend the lectures in theory and practicals as per the requirements prescribed in the ordinances and guidelines/instructions to be issued by the State Government.
8. A candidate whose result is declared late by this University without any fault of the candidate or of the College/Institute concerned, may be admitted by the Principal/Director, if he/she has applied by the stipulated date and seat is available without payment of late fee, within 10 working days of the declaration of result by the University.
9. A declaration to be obtained from the candidate by the College / Institute as under:-

“I declare that I am applying for admission with the consent of my parents/guardian and that the particulars given above are correct. I have read the College / Institute prospectus for the session 2020-21 as well as the admission requirements as laid down by the University for the course. I agree to abide by the rules and regulations given therein. I further declare that I shall submit myself to disciplinary jurisdiction of the Principal/Director of the College/Institute, the Vice-Chancellor and the other authorities of the University who may be vested with the power to exercise discipline under the Act, the Statutes, the Ordinances and Rules framed by the University in this regard. I understand that my admission if made by the College/ Institute is provisional

and will be subject to confirmation by the University. In case my admission is cancelled by the University I shall have no claim for refund of fees paid by me to the College/Institute or the University.

I undertake that I shall not indulge in any act of ragging otherwise my admission to the College/Institute shall stand cancelled and disciplinary proceedings be initiated against me.”

The applicants shall also submit the Undertaking as **appended at ‘G’**.

10. Students, in any case, will not be dealt with directly by the University and their requests/applications should not be sent to the University in piece meal. However the doubts, if any, may be got cleared by deputing an official/teacher to the University.

11. All admissions shall be made strictly on merit from amongst eligible applicants for each course of study.

12. In determining the eligibility, the fraction of percentage of marks of 0.5 shall not be rounded off in 1st semester of various UG and PG Programs.

13. The marks obtained by the candidate in an additional subject be considered for calculating the merit percentage for admission to P.G. Program if the candidate is seeking admission in that subject after eliminating the lowest marks secured by the candidate in any of the subject.

14. No one shall be admitted to the University or any examination of the University unless he/she has been registered as a student of the University.

15. The Principal/Director of the College/Institute shall not make admission over and above the sanctioned intake. Such admissions shall not be regularized by the University. Registration Branch of this University will ensure that any affiliated College / Institute does not make admissions over and above the sanctioned seats. If any violation comes to the notice, the same will be brought to the notice of the University authorities. However, in case of extra ordinary situations/circumstances, the Colleges/ Institutes shall adopt the following procedure for making a request to the University for creation of additional seat(s) (except M.Tech, MCA and LL.B.) for the session 2020-21 only. In case of Govt. Colleges/Institutes, such request shall be made through the Director General, Higher Education, Haryana.

The Principal/Director of the College/Institute will send the recommendations of the College/Institute Admission Committee for creation of additional seat(s) for a particular session certifying that requisite infrastructures/facilities are available for the proposed increase. Such recommendations including increase of students, if any excluding Govt. Colleges/Institutes should come to the University for further action by the Colleges Branch.

The admissions will be made against the increased seats, on the basis of the laid down merit/criteria. However, an extreme compassionate case can be considered on individual basis on the recommendations of a sub-committee of the Admission Committee of the College/Institute.

16. The total number of seats in the College(s)/Institute(s) committing any type of irregularity in making admissions etc. will be reduced by minimum ten seats initially for a period of one year and it will be doubled in case the College/Institute repeats the violation of rules.

17. Admissions to various programs in the affiliated Colleges/Institutes may be made after

consulting the list of various examinations of other Universities recognised by this University, already sent to the Colleges/ Institutes vide letter No. AC-3/ 10060-10672 dated 09.05.2014 and also available on University website www.mdurohtak.ac.in. The letters written thereafter in this regard also be consulted. If any admission is made by the College/Institute in violation of above list, it shall be the sole responsibility of the said College/Institute and those admissions will not be regularized in any case.

18. The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in **Chapter X** be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website i.e. www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

19. Foreign Students' Admission

There is a provision for creation of 15% additional supernumerary seats exclusively for foreign students' in all the courses (except the courses where admissions are made through State/Central counseling) in the various departments of the University. It is mandatory to obtain an eligibility certificate/NOC from the O/o the Deputy Advisor, Centre for International Academic Relations, Maharshi Dayanand University, Rohtak after submitting the following documents:-

1. Hard Copy of the computer generated online application form duly signed by the applicant.
2. Two passport size photographs.
3. Proof of date of birth (Birth certificate/10th certificate/Matriculation/Passport).
4. Document supporting 12 years of schooling education (10+2/Senior Secondary Certificate).
5. Mark sheet (Transcripts) of Qualifying Examination.
6. Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from concerned Embassy.
7. Passport (please ensure that the passport is valid for at least six months at the time of submitting the application and same shall be produced at the time of admission).
8. Fitness certificate by the Authorized/Registered Medical Practitioner that the candidate is not suffering from HIV and COVID-19.
9. Other documents, if required for the concerned programme. All foreign nationals with foreign qualifications are required to submit the Equivalence Certificate from Association of Indian Universities (AIU).

NOTE FOR COLLEGES:

- A)** The Colleges have to apply for Eligibility Certificate/No Objection Certificate within one month from the last date of admission after that fine of Rs.5000/-per student will be charged from the College.
- B)** Special Endorsement on the Visa should be in the name of concerned college in which the candidate has been admitted. For details, the Prospectus for Foreign Students is available on the University Website www.mdurohtak.ac.in.

20. Relaxations in eligibility conditions for SC Category Candidates of Haryana only:

The SC candidates of Haryana shall be granted reduction/relaxation of 5% marks in the eligibility conditions in all the courses in the marks required for general category, in view of the decision of the Honourable Supreme Court conveyed by the State Govt. as explained hereunder:

The decision of the State Govt. conveyed by the Chief Secretary to Govt. of Haryana by notification No.22/129/2012-1GSIII dated 16.07.2014 in view of judgement of Hon'ble Supreme Court passed in Civil Appeal No.7084/2011 and the Resolution No. 100 of the meeting of the Executive Council of this University held on 22.12.2014 regarding relaxation in minimum eligibility condition for reserved categories in all the courses being run in the University Teaching Departments and Colleges/Institutes, prescribing minimum eligibility qualifications for admission in various courses, the reduction of 5% should be reduced from the minimum required marks by a general category candidate.

Example: In a course, a general candidate requires to have 50% marks, then as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a SC/ST candidate should be calculated as under:-

Out of 100 Marks needs to
less =5 Out of 1 Marks needs
to less= 5/100

Out of 50 Marks needs to less= $5/100 \times 50 = 2.50$

This way, minimum less mark where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidate will be $50 - 2.50 = 47.50$ and not 45.

21. Reservations or relaxations, if any, are available to the reserved candidates of Haryana only, as per reservation policy of the State.
22. Henceforth, Certificate of Residence and Caste Certificate (Backward Class and Scheduled Caste) should be signed and issued by the Circle Revenue Officer (Tehsildar/NaibTehsildar-cum-Executive Magistrate) of the District/Sub Division to which the candidate belongs and Head of Department in case of Govt. employees. Certificate issued by any other authority will not be accepted.
23. Candidates who have passed their qualifying examinations from the Universities/Boards in the state of Haryana will be deemed to be Haryana residents and will not be required to submit certificate of residents of Haryana.
24. No College/Institute shall register/enrol any student in violation of the merit list. In case any College/Institute is found violating the merit list for admission will invite disciplinary action.
25. The duration of B.A./B.Sc./B.Voc./B.Com. (Pass & Vocational/Hons.)/B.B.A./B.C.A./B.B.A. (Business Economics)/Bachelor of Journalism & Mass Communication shall be three academic years i.e. six semesters whereas the duration of Bachelor of Hotel Management & Catering Technology program and Bachelor of Tourism & Travel Management shall be four academic years.
- The examinations of odd semesters shall normally be held in the month of November/December and examinations of even semesters in the month of May/June each year.
- 26. The maximum period to complete the course is, duration of the course + 3 years, unless otherwise specified in any other Ordinance.**

27. At the time of admissions, fee/funds like enrolment, registration, tuition fee, games, union fee, library, magazine, medical, examination and other funds may not be charged from SC students whose parents' annual income is not more than Rs.2.5 Lacs. The claim on account of such fee may be submitted to the Director General, Higher Education, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated Colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These instructions shall also be applicable to all Colleges where programs are being run under SFS. Instructions received from the State Govt. from time to time on this issue shall be followed.

The rules of fee and funds relating to SC students will be governed as per the latest Government of Haryana notification.

Any fee prescribed by the University for hostel students belonging to SC category shall be borne by the student concerned. But such students shall be paid maintenance allowance by the State Govt. as per scheme(s) notified by the State Govt. from time to time.

However, they are required to deposit library and other securities which will be refunded to them after completion of the course or leaving the College on submission of "No dues Certificate".

28. The UGC vide its letter dated 26.02.2015 has issued guidelines to the University regarding scholarships meant for SC students, to incorporate in Prospectus/ Brochure of all the Institutes that the eligible SC students should submit their scholarship forms for the Academic year by February for processing scholarship to SC students each year. Therefore, all the Colleges/Institutes are required to incorporate the instructions in their Prospectus/Brochure that the eligible SC /ST, OBC, PwD students etc. should submit their scholarship form for the Academic year by February for processing scholarship.

29. If a candidate after having been admitted to the first year of a course, leaves the course without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by her/him shall be refunded after deducting Rs.1000/-

If a candidate after having been admitted to the first year of a course withdraws his/her candidature after 7 days and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 25% of the total fee of one year by him/her subject to a minimum of Rs.1000/-

In a similar case if the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.

30. No class in any subject should be started if the number of candidates seeking admission in any subject is less than 30 subject to fulfilment of the government norms.

31. **All the Colleges/Institutes shall add a column in the admission form/application form in the Prospectus of College/Institute for gender (male/female/Transgender) Aadhar Card Number, Mobile Number and email address. As per instructions of the State Govt. issued vide Memo No. 18/30-2015 UNP (4) dated 08.03.2017, to enable to link Aadhar ID with Bank account of all students to be admitted from the session 2020-21, the Aadhar based admissions must be implemented i.e. every student shall be in possession of Aadhar number at the time of**

admission in the College.

32. Keeping in view of the prevailing situation arising out due to COVID-19, the counseling will be held as per instructions to be issued by the State Government.
33. The Director/Principal of the College/Institute may ensure that before making admissions to various courses, the Admission Committee of the College/Institute has gone through the Ordinances available on the University website i.e. www.mdurohtak.ac.in under column Home<Academic<Ordinance.
34. Rule for promotion to various programs:-
It has been decided by the University that in the program governed under Common Ordinance for 2-year, 3-year, 4-year, 5-year and 6-year (except where there is separate Ordinance is prescribed e.g. B.Ed., M.Ed., B.Arch., M.Arch.) the students who were admitted in 1st semester in the session 2017-18 will be promoted to the next semesters according to the provision stated below:
Common Ordinance for 2-Year PG Program: Clause 12(ii)
The candidate shall be treated as promoted to the next semester/class automatically subject to fulfillment of conditions as laid down in clause-8 of the Ordinance.
Common Ordinance for 3-Year UG Program: Clause 11(ii)
The candidate shall be treated as promoted to the next semester/class automatically subject to fulfillment of conditions as laid down in clause-7 of the Ordinance.

Common Ordinance for 5-Year Integrated program: Clause-12

The candidate shall be treated as promoted to the next semester/class automatically subject to fulfillment of conditions as laid down in clause-9 of the Ordinance.

However, promotion to 7th semester will be allowed only when he/she has cleared the 1st module (1st to 6th semesters).

35. A candidate who has gap in studies can be granted admission after he/she submits an undertaking describing the reason of the gap period and also that he/she has not indulged in any illegal activities, keeping in view the maximum duration to complete the **program**.
36. A candidate, who after seeking admission in a **program** left that course in between and seeks admission in other course may be allowed to continue the said course if he/she is able to complete the said course within the maximum period prescribed for completing a course which is the duration of the program + 3 years , unless otherwise specified in any other Ordinance.
37. A candidate who has qualified the qualifying examination and has a gap of more than two years or more, he/she can be granted admission to a program if such a candidate submits an undertaking that during gap period he/she has not indulged in any illegal activities.

38. Vacant seats in reserved categories after scheduled counseling shall be converted into general category and filled up strictly on the basis of merit. There is no need to send such cases to the University for approval.
39. Unless otherwise specified, there is no upper or lower age limit for admission in any program.
40. In case, the seats are vacant in the College and waiting list is exhausted, fresh applications may be invited to fill up the seats and admissions be made on the basis of merit and criteria prescribed by the Govt./University.

CHAPTER-III

ELIGIBILITY CONDITIONS FOR ADMISSION TO UNDERGRADUATE COURSES

1. B.A./B.Sc./B.Voc./B.Com./B.Sc. Home Science/Human Nutrition & Dietetics (10+2+3 pattern)

No one shall be eligible to join the first semester of B.A./B.Sc./B.Voc./ B.Com./B.Sc. (Home Science)/B.Sc.Human Nutrition & Dietetics unless he/she has passed one of the following examinations with atleast 33% marks in aggregate for admission to B.A. Sem-I, 40% for admission to B.Com. Sem-I and 45% for admission to B.Sc. Sem-I (minimum pass marks in case of SC/ST candidates of Haryana only):

Senior Secondary Certificate Examination (10+2) of Board of School Education Haryana, Bhiwani.

OR

Diploma in Pharmacy Course (for B.A./B.Sc.) (Sem-I only)

OR

3-Year professional diploma programmes conducted by the State Board of Technical Education Haryana for admission to B.A./B.Sc./B.Com courses in 1st semester only.

OR

Any other examination recognised by the University as equivalent thereto.

2. Bachelor of Social Work (B.S.W.)

Senior Secondary Examination (10+2) of Haryana Board of School Education with atleast 45% marks in aggregate or an examination recognized by M.D.University, Rohtak as equivalent thereto or three year diploma course from Polytechnic or any other examination recognized as equivalent thereto by the State Board of Technical Education, Haryana.

3. B.Sc. (Sports Science)

A candidate with the following qualifications and achievements shall be eligible to take admission in first semester of B. Sc.(Sports Science) course :-

- (i) Senior Secondary Examination (10+2) of Board of School Education Haryana, Bhiwani or an equivalent examination recognised by this University or Intermediate Certificate or Certificate in Physical Education of atleast one year duration from any recognised institution with a total period of 12 years of school.

AND

- (ii) The candidate should have participated in sports which may be district school, inter district and inter college (Intermediate). However, the additional weightage for outstanding sports will be given as per criteria laid down as under:

For deciding the total merit of the candidate, the following marks will be added to the marks obtained by the candidates in the academic merit:-

- a) 1st, 2nd & 3rd position at Junior World/Junior Asia/Youth 25 marks

Common Wealth Games/Junior International Meet.

- b) Participation in clause (a) games & tournament given above OR

have won 1st, 2nd & 3rd places in National School Games,

Junior National Championship/All India University Tournaments. 15 marks

- c) Participation in National School Games/Junior National Championship OR Inter University Tournaments (Inter College). 08 marks

Note:

- (1) Only the highest weightage will be counted out of above categories.
- (2) Only those games which are recognized and adopted by the Inter-University Sports Board of India and approved by AIU will be considered for the purpose of eligibility and weightages.
- (3) Candidate should have attained the age of 17 years or more on 30th June of the year of admission.

4. For admission to B.A./B.Sc./B.Voc./B.Com. (Hons.) courses

A candidate who has passed Senior Secondary Certificate (10+2) examination of Board of School Education Haryana, Bhiwani with 45% marks in aggregate.

OR

Any other examination recognised by this University as equivalent thereto.

Note:

- (i) A regular candidate of a College admitted to the privileges of this University in the subject of B.A./B.Sc./B.Com. (Hons.) can attend the course of subsidiary and qualifying subjects in other College in case there is no arrangement to teach these subjects in the College where he/she has taken admission for his/her main subjects of Hons. course. The Principal of the College where a student is attending subsidiary and qualifying subjects shall certify that the said student has completed the prescribed number of lectures etc.
- (ii) The candidate seeking admission to B.Sc. (Non-Medical group) Sem-I should have passed the above mentioned qualifying examination with English, Physics, Chemistry & Mathematics and those seeking admission to B.Sc. (Medical group) Sem-I should have passed the above mentioned examination with English, Physics, Chemistry & Biology and those seeking admission to B.Sc. (Biotechnology/Bio-informatics) Sem-I should have passed English, Physics, Chemistry and Mathematics or Biology. Further, The candidate seeking admission in a particular course has to fulfil the criteria of having read and passed some subject/subjects/ but while making merit, the marks obtained in best 5 subjects will be taken into consideration including Physical Education or Music etc.
- (iii) The admission to B.Sc. (Home Science) course shall be open to women candidates only.
- (iv) If a candidate of another Board has not passed the subject of English at 10+2 level, he/she may be allowed provisionally to join the B.A./B.Com./ B.Sc./B.Sc. (Biotechnology)/(Bio-informatics)/(Home Science)/(Human Nutrition & Dietetics)/(Sports Science) Sem-I class, as the case may be, under new scheme of this University subject to his/her qualifying in the subject of English of 10+2 examination in the supplementary examination of the same year or in the next annual exam held in March from the Board concerned. Such a candidate shall have to furnish a proof to the University of his/her having cleared the subject of

English before the declaration of result of B.A./B.Com./B.Sc./B.Sc. (Biotechnology)/(Bio-informatics)/(Home Science)/(Human Nutrition & Dietetics)/(Sports Science) Sem-II examination failing which his/her result shall stand automatically cancelled.

- (v) A student who wishes to seek migration to B.A./B.Sc./B.Com./B.Sc. (Home Science) and B.Sc. (Sports Science) 2nd year (3rd semester)/ 3rd year (5th semester) under new scheme of this University after passing the examination with atleast 40% marks from other statutory Universities as equivalent thereto by this University may be allowed to do so provided that the subject(s) offered for B.A./B.Sc./B.Com./B.Sc. (Home Science) and B.Sc. (Sports Science) were the same as are available at this University. In case the subject(s)/paper(s) offered for the above course(s) in Part-I (semester I and II) and Part-II (semester III and IV) were not the same as are available at this University, the candidate may be given exemption in part II and III as the case may be for the subject(s)/paper(s) already studied/passed by the students in Part I (semester I and II) and Part II (semester III and IV) and the subject(s)/paper(s) which the candidate has not studied/passed in Part I (semester I and II) and Part II (semester III and IV) shall have to be studied/passed as deficient subject(s) alongwith remaining subject(s)/paper(s) of Part II and Part III as the case may be.

5. Bachelor of Vocation (B.Voc) Eligibility:

Admission to the B.Voc. Programme shall be open to candidates who have passed Senior Secondary Examination i.e. 10+2 from Haryana Board of School Education, Bhiwani or an equivalent Examination recognised by the University in any stream.

Subject Combination for B.A/B.Sc. Part-I,II and III.

B.A Part- I, II & III

Compulsory Subjects

Elective Subjects

<u>Compulsory Subjects</u>		Group-I	Group-II	Group-III	Group-IV	Group-V
English	Hindi	Def.Studies	Mathematics	Statistics	Geography	Psychology
	Sanskrit	Hindi	Pub. Admn.	Pol. Sc.	Home Sc.	History
	or	Sanskrit	Music (V)	Phy. Edu.	Philosophy	
	Addl.	Urdu	Sociology	Art	Music (I)	
	English	Punjabi		NSS	Marketing	
		Economics				
		Comp.				
		Appl.				
		Commerce				
		Applied Art				
		Journalism &				
		Mass				
		Communication				

B.Sc. Part- I, II & III

Compulsory Subjects

English
Hindi/Punjabi/Sanskrit/Urdu/Addl. English

for B.Sc. Part I only
for B.Sc. Part II

Group I
Mathematics
Botany

Group II
Physics
Zoology

Group III
Chemistry
Computer Science
Information Tech.
Electronics
Statistics
Geology

Medical Group

Botany, Zoology & Chemistry/Geology

Non Medical Group

Mathematics, Physics & anyone from Group III
Computer Science, Statistics & Mathematics (CSM)

Note:

- i) Every candidate must offer Hindi either as a compulsory subject or as an elective subject.
- ii) Language offered as compulsory subject shall not be offered as an elective subject.
- iii) A candidate coming from a Non-Hindi speaking area shall if he/she did not offer Hindi in the examination will opt additional English in lieu of Hindi.
- iv) In addition to compulsory subjects, a student will opt one elective subject each from any of the two groups selected out of the above five groups as per the combination allowed by the concerned College.
- v) Candidates appearing for additional subject(s) will also choose not more than one subject from each group.
- vi) A student who wishes to seek migration to 2nd year (Sem - III) after passing the Senior Secondary Certificate Examination (under 10+2 system) or an examination recognised as equivalent thereto and also after having passed the semester I & II examination of any Statutory University recognised by this University as equivalent to Sem - I & II examination of this University under new scheme may be allowed to do so provided he/she has secured minimum required percentage for admission as the case may be, in aggregate of the Senior Secondary Certificate examination or any equivalent examination.

Compulsory Qualifying Paper: Environmental Studies

Note:- The students will be required to qualify this paper otherwise the final result will not be declared and degree will not be awarded.

Compulsory Computer Education at U.G. Level: It has been decided to introduce Compulsory Computer Education at Under-Graduate level. The college will charge Rs.100/- per candidate per month as Lab. charges from such students. Detailed modalities for implementation of this paper have already been sent.

Note: *In case University adopts Choice Based Credit System (CBCS) at UG level, the subject combination will be according to the Choice Based Credit System (CBCS) adopted by the University.*

CHAPTER-IV

ELIGIBILITY CONDITIONS FOR ADMISSION TO POST-GRADUATE COURSES

1. **Master of Arts (excluding M.A. Sanskrit and Education, Psychology and Defence & Strategic Studies)**

Bachelor's degree/Shastri Examination (New Scheme) of three years duration with atleast 45% in aggregate or any other examination recognized as equivalent thereto.

M.A. (Sanskrit):

Bachelor degree with Sanskrit (Elective/Compulsory) for the duration of 3 years)/Shastri Examination (New Scheme) of three years duration with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

M.A. (Education):-

Bachelor degree/ Shastri examination (New Scheme) of three years duration with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

M.A. (Psychology):-

Bachelor Degree with Psychology for the duration of three years with atleast 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

M.A. (Defence & Strategic Studies):-

B.A./B.Sc.(General/Hons.) with Defence Studies as a subject with atleast 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only). However, the left over vacant seats, if any, will be filled up by the candidates having Bachelor Degree in any discipline with atleast 45% in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

M.A. Fine Arts (Drawing & Painting):-

Bachelor degree with any Arts subject i.e., Painting Applied, Graphics, Sculpture, or Bachelors Degree with any stream with one/two year diploma in Art and Craft with atleast 45% in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University Rohtak as equivalent thereto.

M.A. (Music) Vocal/Instrumental:-

B.A. (Hons.) in Music with 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate

OR

Bachelor's degree with Music as one of the subjects with 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate in the subject of Music.

OR

Bachelor's degree of minimum 3 years duration in any discipline with 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate with any of the following examinations: Prabhakar from Paryag Sangeet Samiti, Allahabad, with the certificate of 4th, 5th & 6th year. OR Sangeet Visharad from Gandharawa Mahavidyalya, Mumbai with certificate of 4th, 5th & 6th year. OR Sangeet Visharad (5 years) from Prachin Kala Kendra, Chandigarh with 3rd, 4th & 5th year certificate. OR Sangeet Shiromani from Delhi University, Delhi OR Vid (6 years) from Indira Kala Vishavidyalya with certificate of 4th, 5th & 6th year. M.A. (Urdu):-

Bachelor's degree of three years duration with Urdu as a compulsory/elective subject with atleast 45% marks in aggregate or any other examination recognized by M.D.University, Rohtak.

M.A. (Yoga Science):-

Bachelor Degree of three years duration with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak. Preference will be given to PG Diploma in Yoga Science/Diploma or Degree in Yoga Science only in case when there is tie in merit score.

2. Master of Science

i) M.Sc. (Physics):

B.Sc.(Hons.)in Physics/B.Sc.(Pass)with Physics and Mathematics as two of the main subjects with atleast 50% marks (47.50% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by State Universities of Haryana as equivalent thereto.

(ii) M.Sc. (Chemistry):

B.Sc. (Hons.) in Chemistry/ B.Sc. (Pass) with Chemistry as one of the main subjects with atleast 50% marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by State Universities of Haryana as equivalent thereto.

(iii) M.Sc. (Mathematics):

B.A./B.Sc. (Hons.) in Mathematics/ B.A. or B.Sc.(Pass) with Mathematics as one of the subjects with atleast 50% marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by State Universities of Haryana as equivalent thereto.

(iv) M.Sc. (Geology):

B.Sc. (Hons.) in Geology /B.Sc. Pass with Geology and any two of the subjects viz. Physics, Mathematics, Chemistry, Botany, Zoology and Geography with atleast 50% marks in aggregate or any examination recognised by M.D. university, Rohtak as equivalent thereto.

(v) M.Sc. (Computer Science):

Bachelor/Post Graduate Degree in any discipline with atleast 50% marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate of any examination recognized by M.D. University, Rohtak as equivalent thereto.

(vi) M.Sc. (Statistics):

B.A./B.Sc. (Hons. or Pass) with Statistics and/or Mathematics OR B.A. Economics/BE/B.Tech with Mathematics as a subject at 10+2 level and atleast 50% marks (47.50% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized as equivalent thereto by this University.

3. Master of Commerce

B.Com./BBA/BTM/BIM/ Bachelor of Arts/Science with Economics/Mathematics with 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only).

Note:

1. The marks obtained by the candidate in an additional subject be considered for calculating the merit percentage for admission to P.G. Course if the candidate is seeking admission in that subject after eliminating the lowest marks secured by the candidate in any of the other subjects.
2. **After passing any post-graduate examination from any University/ College, candidate shall be allowed admission in any P.G. Course in any of the Colleges/Institutes. However, no hostel facilities shall be provided to them as admission in the hostel shall be allowed only once at the time of 1st entry in the affiliated Colleges/Institutes running P.G. Courses.**

Example:-

The criteria for preparing merit list of the candidates for admission to M.A./M.Sc./M.Com. courses shall be as under :-

In respect of those candidates who want to seek admission to M.A./ M.Sc. in a subject which they have not studied in B.A./B.Sc. :-

i) Total marks in B.A./B.Sc. I, II & III	=	1200
ii) Marks obtained in B.A./B.Sc. I, II & III	=	624
iii) Percentage of Marks in B.A./B.Sc. I, II & III	=	52%
iv) Merit position of the candidate	=	52%

AND

The merit position of a candidate who has studied the concerned subject at Graduation level may be calculated according to the example given below :-

Example-I

'A' has passed B.A. examination obtaining 540 marks out of 1200 of B.A. I, II & III and has obtained 165 marks in History in B.A.I,II&III out of 300. He wants to seek admission in M.A. (History). His merit will be decided as under :-

(i) Marks obtained in B.A. I, II & III	540/1200
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(ii)	Percentage of marks obtained	45%
(iii)	Marks obtained in History in B.A. I, II & III	165/300
(iv)	Percentage of marks obtained in History	55%
(v)	10% of the percentage of marks obtained in History	5.5
(vi)	Merit position of the candidate	45+5.5=50.5%

Note :The benefit at (v) above will not be applicable in case of allied subject (s).

Example-II

'B' has passed B.Sc. examination obtaining 725 marks in aggregate of B.Sc. I, II & III out of 1450. He has also studied English in B.Sc. I and wants to seek admission in M.A. (English). His merit position will be decided as under :-

i)	Total marks in B.Sc. I, II & III	1450
ii)	Marks obtained in B.Sc. I, II & III	725
iii)	Percentage of marks obtained in B.Sc.	50%
iv)	Merit position of the candidate	50%

CHAPTER-V

ELIGIBILITY CONDITION FOR ADMISSION TO PROFESSIONAL COURSES, CERTIFICATE, DIPLOMAS AND OTHER U.G./P.G. COURSES (FIRST SEMESTER)

1. Bachelor of Computer Application

Senior Secondary Examination (10+2) of Board of School Education Haryana, Bhiwani with 45% marks in aggregate or an equivalent examination recognised by this University.

OR

Three years Diploma Course conducted by State Board of Technical Education or any other examination recognized by the State Board of Technical Education as equivalent thereto.

2. Bachelor of Business Administration

Senior Secondary Examination (10+2) of Board of School Education Haryana, Bhiwani with 45% marks in aggregate or an equivalent examination recognised by this University.

OR

Three years Diploma Course conducted by State Board of Technical Education or any other examination recognized by the State Board of Technical Education as equivalent thereto.

Lateral Entry (10% seats of sanctioned intake)

Candidates who have passed Diploma in Business Management or an equivalent examination approved by the State Board of Technical Education, Haryana with atleast 45% marks in aggregate.

3. Bachelor of Business Administration (Business Economics)

Senior Secondary Examination i.e. 10+2 of Board of School Education Haryana, Bhiwani with atleast 45% marks in aggregate from a recognized Board of Education OR an equivalent examination with the prescribed percentage of marks from Education system of India or abroad OR any other examination equivalent thereto.

4. Bachelor of Hotel Management and Catering Technology (BHM & CT)/ Bachelor of Tourism and Travel Management (BTTM)

- i) Senior Secondary Examination (10+2) with atleast 45%marks from Board of School Education Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto.
- ii) Admission will be made according to merit determined on the basis of marks secured in 10+2.

Lateral Entry (10% seats of sanctioned intake): After passing one year Diploma Course (s) from the Institute of Hotel & Tourism Management or any

other examination recognized by M.D. University Rohtak or equivalent thereto after 10+2 shall be eligible for admission in 2nd year.

5. Bachelor of Vocation (B.Voc.)

The duration of the B.Voc. Programme shall be three academic years. Each year shall be divided into two semesters. Thus, the B.Voc. Programme shall comprise of six semesters spread over three years. On the completion of all the six semesters, the student will be awarded the B.Voc. Degree in the concerned subject. If a student wishes to exit before the completion of the course, he/she shall be awarded Certificate on successful completion of first semester, Diploma on successful completion of first year (comprising two semester), and Advanced Diploma on successful completion of second year (comprising four semester).

Eligibility:

Admission to the B.Voc. Programme shall be open to candidates who have passed Senior Secondary Examination i.e. 10+2 from a recognized Board of Education or an equivalent Examination recognised by the University in any stream.

6. Bachelor of Arts (Journalism & Mass Communication)

Senior Secondary Examination of School Education, Haryana, Bhiwani 10+2 with 45% marks in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

7. LL.B. - 3 year (Hons.) Course

Bachelor/Master degree with atleast 45% marks in aggregate or any other examination recognized by M.D. University Rohtak as equivalent thereto.

8. B.A.LL.B. - 5 year (Hons.) Course

Senior Secondary Examination (10+2) with atleast 45% marks from Board of School Education Haryana, Bhiwani or any other examination recognized by M.D. University Rohtak as equivalent thereto.

9. Master in Physical Education (M.P.Ed.) 2 years

A candidate who has passed B.P.Ed. 1 year, 2 years and 3 years with atleast 55% marks in aggregate.

OR

B.Sc. Physical Education, Health & Sports with atleast 55% marks in aggregate.

AND

The candidates has taken part in the Inter-University Zonal or All India Inter-University/Sr. National tournaments in the games and sports recognized by the Inter-University Sports Board (AIU).

AND

The candidates are required to qualify the Physical Efficiency Test (Canadian Test). However, there shall be no marks for this test. PET will not be

applicable to Industry sponsored/NRI candidates. Candidates failing in PET will not be called for counseling.

AND

The candidate must possess the gradation certificate (other than University tournaments) from the Sports Department of his/her state, on the basis of his/her representation/position at National/Inter-National /Zonal/State level tournaments in the games recognized by AIU from time to time.

10. Master of Tourism and Travel Management (MTTM)

Master/Bachelor degree with atleast 45% marks (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak

Note:

1. Weightages for University Sports Certificates shall be given as per criteria laid down and such candidates need not furnish gradation certificates, but in case of all the National/ Inter-national/States tournament certificates, they are required to be the part of gradation certificate i.e. National/Inter-national/State tournaments certificates must be mentioned in gradation certificate. Sports certificates pertaining to National/ Inter-national tournaments, which are not mentioned in the gradation certificates, will not be considered for sports weightages.
2. All the certificates pertaining to the Universities shall be verified from their respective Universities. All the gradation certificates shall be got verified from their respective gradation authorities.
3. The verification of the claims of the candidate regarding participation will be done at the time of interview through appropriate questioning and testing by the Interviewing Board.
4. For the eligibility of the weightage, only participation and achievements of the candidates at Sr. National/ Sr. Inter-state/ All India University/ Zonal Inter-University tournaments in games recognized and adopted by IUSB of India will be considered.
5. The participation/position achieved by a candidate in any tournaments organized by agencies like Nehru Yuva Kendra, Women Sports Festival, Rural Sports Meet, Panchayat Tournaments will not be considered for eligibility/weightage for admission to M.P.Ed. course.
6. Inter-national Tournaments other than Olympic Games, World Championship, Asian Games, Asian Championship, Commonwealth games, World University games and SAARC games, which are conducted by respective recognized sports federations/associations, will only be considered for weightage and eligibility.
7. The performance at Junior National/ Junior Inter-national will only be considered when the athlete has won place at Zonal/All India-University tournament.
8. The candidate has taken part in the Inter-University Zonal or All India Inter-University/Sr. National tournaments in the games and sports recognized by the Inter-University Sports Board (AIU) and position holder in Junior National is also eligible for admission to M.P.Ed. course.

11. Bachelor in Physical Education (B.P.Ed.) 2 years

B.A./B.Sc./B.Com. or any other UG Course with 45% marks recognised by MDU, Rohtak as equivalent thereto.

OR

BPE three years degree course with at least 45% marks in aggregate

OR

BSH & PE 5 year course with atleast 45% marks in aggregate.

OR

M.A./M.Sc./M. Com. or any other PG course recognized by M.D.University, Rohtak as equivalent thereto.

AND

The candidates are required to qualify the Physical Efficiency Test (Canadian Test). However, there shall be no marks for this test. Candidates failing in PET will not be called for counselling.

AND

The candidate must have represented his/her College in Inter-College tournaments in the games recognized by IUSB/State Sports Dept. **OR** A candidate must have participated in state level tournaments in the games recognized by IUSB/State Sports Department. A candidate, who has participated at state level tournament, must also have gradation certificate from the State Sports Department of his state. The candidates, who have participate in the Inter-College tournament, must submit a certificate of participation from their Principal.

NOTE:

1. Any candidate who have passed M.A./M.P.Ed. or other higher degree course and having 45% marks is also eligible for admission in B.P.Ed. course provided if he/she fulfils the other eligibility conditions.
2. The certificate of sports older than 4 years shall not be considered for eligibility and weightage purpose.
3. The Junior National Tournaments in games recognized by ISUB (AIU) or Haryana State Sports Dept. shall also be considered for eligibility and weightages for admission to B.P.Ed. course.
4. Those candidates who have won positions in All India Inter University championship shall be exempted from PET if he/she got injured and having an authentic certificate from the medical practitioner of a recognized Govt. Hospital. The authenticity of the certificates shall be ascertained by the panel of teacher of the Department of Physical Education. The panel of teachers shall be constituted by the HOD.
5. Those candidates who have won position in All India Inter University championship shall be given 5% relaxation in eligibility condition of academic merit (score).

12. Diploma course in Physical Education (D.P.Ed.)

A candidate with atleast 45% marks in the Senior Secondary examination (10+2) or its equivalent will be eligible for admission. For those who have participated in State or National level sports events, the minimum percentage of marks in the Senior Secondary examination (10+2) should be atleast 40%.

In addition to this, the candidate should have participated in School District Tournaments or higher level of tournaments and the sports weightage will be given to the candidates as per appendix 'C'.

AND

In addition to fulfil the academic condition and sports eligibility the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). However, no marks shall be given for this test. The guidelines for the test are given in Appendix 'B'.

The guidelines for admission to D.P.Ed courses will be as under:-

- A The eligibility conditions for admission will consist of two components:
 - a) Academic merit
 - b) Technical eligibility consisting of two components i.e. Physical Efficiency Test (PET) and sports participation as well as gradation certificate.
- B. (i) Sports participation certificate as well as gradation certificate issued by the Directorate of Sports Haryana having a minimum grade of D-II will be the minimum eligibility for D.P.Ed. course.
ii) Physical efficiency test will be conducted by the University on the University campus on the dates to be notified by the University.
- C. The college is required to deposit Rs.100/- per student to conduct the PET in the University and submit the receipt to the HOD (Physical Education) before the conduct of physical efficiency test.
- D. The college will submit the list of candidates along with the duplicate copy of admission forms to the HOD (Physical Education) for verification. Photocopy of the Admission Form shall not be entertained at any cost. The same will be sent to R&S branch for further action after doing the needful.
- E. After the completion of Physical Efficiency Test (PET), the University will declare the result of successful candidates. The College will collect the list of candidates who had appeared and passed their PET from the office of HOD (Physical Education) on the next day of PET. Accordingly, the college will make admissions from amongst the candidates who would have qualified their PET strictly on the basis of merit and eligibility criteria approved by the University.
- F . The Principal of the concerned college will be held personally responsible for fake and wrong admissions.
- G. The candidate must be eligible on the last date of submission of Admission Form. PET will be conducted from the eligible candidates only. Principal of the concerned College shall certify the eligibility of the candidate.

13. Post Graduate Diploma in Journalism & Mass Communication

B.A/B.Sc./B. Com. of this University with atleast 45% marks in aggregate or any other examination recognized by M.D.U. Rohtak as equivalent thereto.

14. P.G. Diploma in Rehabilitation Psychology

Entry Criteria:

- a. Bachelor's degree (regular mode) with general psychology courses in all the three years, or
- b. Master's degree in any branch of psychology either in regular or distance mode, or
- c. Master's degree in counseling psychology either in regular or distance mode with a minimum of 55% marks in aggregate. For SC/ST/OBC category, minimum of 50% marks in aggregate is essential. Entry qualification shall be from a UGC recognized university.

Further, more clarification may be seen on the RCI website i.e. <http://rehabcouncil.nic.in>

15. P.G. Diploma in Nutrition and Dietetics

B.Sc.(Home Science)/B.A.(with Home Science) having 45 % marks in aggregate or any other examination recognised by M.D.U. Rohtak as equivalent thereto. A weightage of 5% will be given to the students who have passed B.Sc. (Home Science)/(Human Nutrition and Dietetics).

16. Advanced Post-Graduate Diploma in Computer Application (APGDCA):

Bachelor Degree in any discipline with atleast 45% marks in aggregate or any other examination recognised by M.D.U. Rohtak as equivalent thereto.

17. Post Graduate Diploma in Fashion Designing :

A person who has passed one of the following examinations with atleast 45% marks in aggregate shall be eligible for 1st year (Part-I) class of P.G. Diploma in Fashion Designing:-

- (i) B.A./B.Sc./B.Com.(Pass)/B.Sc. (Home Science) examination;
- (ii) B.A./B.Sc./B.Com. (Honours) examination;
- (iii) An examination of any other University recognised by this University as equivalent to (i) or (ii) above.

18. Post Graduate Diploma in Yoga Science:

Bachelor's Degree or Post Graduate Degree in any faculty from a recognised University in India or any equivalent degree with a minimum of 45% marks. In case of two or more candidates securing equal percentage of marks, preference will be given to a candidate who is having Yoga at Under-Graduate level. If more than one candidate are having Yoga or none having Yoga with equal percentage, the candidate senior in age will be considered higher in merit.

19. Master of Computer Applications:

Bachelor's Degree with 45% marks in aggregate with Mathematics at 10+2 level or the Mathematics/Statistics as one of the subject at Graduation level.

OR

BCA with 45% marks in aggregate

OR

Any other examinations recognized by M.D.University, Rohtak as equivalent thereto.

Admission to MCA course shall be made according to the State Reservation Policy by the Colleges/Institutes at its own level with full transparency and strictly on the basis of academic merit.

Lateral Entry:

Bachelor's degree of minimum three years duration in BCA, B.Sc. (Information Technology/Computer Science)/B.Voc. (Information Technology & Software Development) or any other examination recognized by M.D. University, Rohtak as equivalent thereto having 50% marks in aggregate with Mathematics as a course at 10+2 level or at Graduate level.

20. **M.Tech. courses:** As decided by the HSTES, the admission to M.Tech. courses will be made by the University in respect of Colleges affiliated to it firstly on the basis of GATE score and thereafter on the remaining vacant seats if any, on the basis of marks obtained in the qualifying examination.

21. **Master of Architecture/Planning (M. Architecture/Planning):**

A person shall be eligible for admission, who has passed the Bachelor's Degree in Architecture/Planning or its equivalent examination obtaining 50% marks (minimum pass marks for SC of Haryana only) without any rounding off in the aggregate.

22. **Bachelor of Architecture (B.Arch.)**

A candidate can be admitted to 1st semester of this course if he/she fulfils the following requirement:

That he/she has passed senior secondary (10+2) examination of Haryana School Education Board or its equivalent examination from a recognized Board/University with Mathematics and must have obtained at least 50% marks (Minimum passing marks for SC of Haryana only) without rounding off in the aggregate.

The aptitude tests conducted as per Council of Architecture (COA) norms are mandatory for admission.

23. **B.A. B.Ed./B.Sc.B.Ed./B.Com. B.Ed. 4 year Integrated course**

A person who has passed 10+2 examination with 60% marks from the Board of School Education, Bhiwani

OR

3-year professional diploma programme conducted by the State Board of Technical Education Haryana.

OR

Any other examination recognized by the University as equivalent thereto.

24. Master of Business Administration (MBA)

Master or Bachelor degree/Shastri examination (New Scheme) of three year duration with atleast 50% marks in aggregate or any other examination recognized by M.D.University,Rohtak as equivalent thereto.

OR

Final examination conducted by the Institute of Chartered Accountants of India/Institute of Cost and Works Accountants of India/Institute of Company Secretaries.

Note: Admission to MBA course shall be made by the according to the State Reservation Policy by the Colleges/Institutes at its own level with full transparency and on merit, firstly on the basis of CMAT score (or any other AICTE recognized test score) and thereafter on the remaining seats if any, on the basis of marks obtained in the qualifying examination such that available/approved capacity is fully utilized.

25. Master of Geography (MA)

Admission to MA Geography in both UTD and the affiliated colleges of the University should strictly be based on merit score of Centralized Admission Test conducted every year for the purpose. Further, all matters related to PG programme in Geography being run in affiliated colleges should be governed by the University rules/ordinance.

26. Bachelor of Library and Information Sciences (B.Lib)

Bachelor Degree in any discipline from any University recognized by UGC with atleast 45% marks 42.75% marks for SC/ST candidates of Haryana only in aggregate or equivalent thereto.