SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN SAMPLA ROHTAK

SIR CHHOTU RAM GOVT. COLLEGE FOR WOMEN, SAMPLA (ROHTAK),
HARYANA
124501
scrgcwsampla.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sir Chhotu Ram Government College for Women, Sampla district Rohtak Haryana is situated on the main Beri Road, just adjoining National Highway (NH 10) on its way from Delhi to Fazilka via Hisar, Sirsa, and is just 40 km from the national capital Delhi.

Rohtak is the oldest district of Haryana and Sampla is the oldest town of the district Rohtak. Basically, Sampla town belongs to a rural background and there was no Government College for Higher education girls before 2000 in the nearby area. Considering the need of area the Government took the initiative to start a Government College for girls in the year 2000 and named it after the Iconic figure and great freedom fighter Sir Chhotu Ram for imparting higher education to the girls of the area. This college started its first session with 34 girl students in the art faculty. The strength of girl students increased year by year and today the number of girl students is in three faculties (Arts, Science, and Commerce). From the last five-session, the college has reached the peak of higher education by starting PG courses in the subject of Hindi and History with a good number of girl students i.e. 49 and 47 and it is also expected from DGHE to start more PG classes for girls in the next session. The demand has already been sent to the Department of Higher Education. It shows how the college is running successfully in the field of higher education and women empowerment.

The college has the distinction of being one of the best colleges in the Rohtak district Haryana separating over 15-acre land. The college started in October 2000 with two single block buildings donated by the town Panchayat. Keeping in view the increasing strength of girls year by year the Haryana government constructed a new building and it was handed over to the college administration in 2010. At present, the college is having one new block with a two-story building, one administrative Block, a large library, canteen, parking lot and a playground.

Vision

The college aims to develop the student community hailing mostly from the rural area and weaker section of the society into better individuals and guide them to contribute constructively towards national goals by upholding the values of good character, secularism, national integration, and social commitment. We have a vision that the students who come out of our campus should be intellectually enlightened, emotionally sound, and practically efficient. The college aims at old leaders who are intellectually competent, morally upright, psychologically integrated, physically healthy, and acceptable to society, who will champion the cause of justice, truth, and peace, and who are open to further growth.

Mission

- To pursue and bring the youth into mainstream of the society.
- To develop the temperament to face challenges & adversities among students.
- Imparting education with knowledge of ICTs and inculcating scientific attitude.
- To develop a sense of professionalism, sportsmanship & nationalism among students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college is known as an excellent college in the rural area to educate the girls with so many facilities and qualities in the college.

- Admission purely on merit basis through total transparency and impartiality without any external, internal pressure and obligation.
- Curriculum enrichment through a beautiful blend of chalks and talks system coupled with the optimum utilization of ICT facilities like EDUSAT and computer labs.
- All-round growth of the girl's student from intellectual development to physical, moral, and cultural development through NCC, NSS, Sports, and extra-curricular activities throughout the session.
- Sufficient facilities encompassing slow learners as well as advanced learners, like remedial classes for weak students.
- Sufficient infrastructure having spacious and well-maintained classrooms, one conference hall, a well-stocked library having more than 8930 books, well-equipped laboratories broadband connection, computer lab and playground for sports activities.
- Wide range of sports, games, culture, and extracurricular activities for all-round development of personality of the girl's friends.
- Active and vibrate women cell and anti-sexual harassment cell for gender sensitization and women-related issues.
- Active grievances cell to solve the daily routine problems of girls and empower and motivate the girls to face the problem boldly in the present social scenario.
- Formation of IQAC as per NAAC requirement to ensure quality in the institutional aspects from teaching-learning to governance, leadership, and management.
- Compulsory computer education B.A./B.Sc./B.Com. Students level 1 under the guidance of trained instructors to improve the job potential and employability.
- Online payment of staff salaries and scholarships for students of SC/ST/OBC under DBT (direct benefit transfer) scheme by linking their bank account with an Aadhaar card.
- Empowerment for poor, needy, meritorious, and skills students through 'Earn While You Learn'scheme, a limited employment facility.

Institutional Weakness

- Lack of regular faculty and more than 40% faculty is on extension.
- Controlled procedure to introduce new-age programmes at UG and PG level due to affiliation with the university.
- Students mostly being from rural backgrounds are note up to the mark.
- No research facilities for Ph.D. and research projects.
- Lack of classrooms with ICT facility.
- Lack of add-on, job-oriented courses or short term diploma for job potential.
- Lack of industry-institutional interface and collaboration.
- The nonavailability of girls' hostel. It is a basic need of college due to long-distance of villages from college.
- Nonavailability of staff quarters for Principal, the teaching and the non-teaching staff.

Institutional Opportunity

- Exchange of knowledge across borders.
- A platform for girls' higher education.
- Borderless knowledge scenario in the wake of liberalization and use of ICT to reach out to the global pool of knowledge.
- Possibility of collaboration with job-oriented institutions to improve the facility to empowerment.

Institutional Challenge

- To achieve academic excellence despite enrolment of teaching as faculty on extension basics.
- To motivate the faculty and staff for changing and progressive paradigms in higher education.
- To educate and empower the girl student in many aspects (external and internal) face present society scenario.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Rohtak has several national government institutions, making it one of the biggest educational hubs in the country. Among these institutes, Haryana's biggest University, according to the number of students enrolled. Maharshi Dayanand University is situated in the district Rohtak. Our college is affiliated with M.D.University, Rohtak. The college offers pass courses (UG) and PG courses in two subjects i.e. Hindi and History. The curriculum is further strengthened and supplemented with certificate courses in compulsory computer education level-I and environmental studies. The curriculum is constantly updated and every new academic program is strategically planned and executed as per affiliating university guidelines. The exposure of faculty in the emerging areas through participation in national/international conferences, seminars and workshops, and refresher/orientation courses and feedback from various stakeholders gives the right impacts and direction for necessary change in its curriculum.

Teaching-learning and Evaluation

The college organizes teaching-learning and evaluation schedules by strictly following the university academy calendar and preparing its own annual blueprint of the academic events and co-curricular activities. Process of Admission to various programmes is completed every session by a transparent well-administered mechanism complying with all the norms of the concerned regulatory/government agencies including State and Centre government along with the affiliating university.

As per the directions of the university and Higher Education Department, Haryana, the students can now apply through online admission w.e.f. session 2013-14. For this, they can download the admission form from the college website. Selection of the students to the course is based on the merit of the marks obtained in the

qualifying exam plus weightage of 10% maximum as per government policy. The college also follows the reservation policy of the state government as well as the central government.

The institution is an assimilation of the students of 23 nearby colleges with different socio-economic, cultural and educational background to achieve the goal of academic excellence.

Fully aware of the extent and significance of institutional responsibility in the teaching-learning and evaluation process is the broad spectrum of academy caliber of students admitted. Class tests and assignments were conducted to assess the academic needs of the students. Slow learners and advanced learners were identified through these tests and assignments and remedial classes are arranged to help the slow learners to make credible academic progress. Specialized classes are organized for enhancing the competence and performance of the advanced learner.

The faculty members employ initiative and participative approach by creating a feeling of responsibility in learning. Teacher's quality is assured by recharging the faculty member in their own discipline through learning programmes and faculty development programmes both inside and outside of the college.

Research, Innovations and Extension

Since the institution is a degree college and is not a research institute, hence it does not have any recognized research centre of the affiliating university or any other agency. Instead of research, teaching is the priority of the college. However, individual teachers are involved in their respective research work. The college encourages its staff to take up research activities. The college provides full support in term of administrative academic requirements.

The college has a wide range of extension and outreach programmes with a special focus on various sections of society. Extension programmes namely NSS, NCC, Women Cell, Red Ribbon Club, Placement Cell etc. provide innumerable opportunities to students to reach out to society and contribute a lot to those who are powerless and deprived. Workshops, tops, poster making, collage making, exhibition campaigns are regular features of our NCC, NSS, Women Cell units etc. to generate awareness among inhabitants of nearby colleges regarding gender distinction, Beti Bachao, Beti Padao, Cleanliness, Swachta Abhiyan, IndradhanushTikka Karan Yojana, Child Foeticide etc.

Infrastructure and Learning Resources

Infrastructure facilities are a key to effective and smooth functioning of educational program. The institution has a good infrastructure of two story new furnished building (teaching block) with spacious classrooms, lecture theatre, well-equipped lab and an edusat room, a well stocked and automated library with 8930 books and one conference room with sitting capacity of more than 150 audience. LCD projectors provide the right ambience for the effective conduct of academic programmes. There are more than 10 broadband connections in the institution. The students and faculty members have easy excess to their connections with changing requirements. The institution is planning to expand its infrastructure facilities. There is spacious canteen in the campus. The boundary wall has been raised to restrain anti-social elements. There is a separate administrative block with well furnished principal office and staffroom in the campus to run the administrative peacefully and successfully. CCTV cameras have been installed at strategic points to maintain security and academic ambience.

Student Support and Progression

Academic performances along with the physical, mental, and moral growth of students are the aim of our institution. Thus preparing the students to face successfully the challenges of changing social scenario and for the progress and prosperity of the nation, the diverse programs in academics as well as sports, cultural and scientific activities are well organized by the college to empower the students with scientific skills blended with ethical values.

The institution facilitates student progression by providing proper guidance and counseling, an academic base, and exposure to extra co-curricular activities. Communication skills are developed through the practice of spoken English in the classrooms. An interface with the job market and its requirement is provided by guidance and placement cell. The faculty members encourage the students to join reputed institutions for higher studies, Women Cell, Placement Cell, and Guidance Cell, Legal Literacy, NCC, NSS, and Cultural Activities are providing the students a stage where they can prove their exposure to the society. Students' grievances cell, anti-sexual harassment cell, women cell, etc. are always ready to sort out the problem of the students.

Roll of Honor and college color for NCC and NSS best volunteers are excellent awards instituted by the institution for top performance in various areas as a token of appreciation for the students with a proven record of excellence through their campus life. Financial aid and work experience as a part of the "Earn While You Learn" scheme, fee concession for needy students, and specialized bus pass transport facility by Haryana Roadways are some of the welfare measures attempted by the college for students. Efforts are made to uplift them by organizing remedial classes.

The Editorial Board of the magazine includes students' editors for each section to ensure their participation in the publication and preparation of the magazine. Moreover, the college has been organizing a talent search and cultural festival every year 'Navrang' for the last seven years to find out the cultural talent among the students and motivate the students in the cultural field.

Governance, Leadership and Management

Top management involves the higher education authority of the Haryana government, the principal, and the senior faculty members, of course, due consideration is given to the suggestions of staff members, office administration, and outstanding students.

The basic policies and plans as directed by the higher education authorities are translated and implemented in the letter and spirit with the constant and combined efforts of college administration, faculty members, and other non-teaching staff for the better academic ambiance and maximum welfare of the students. Their constant efforts enable the students to remain in consonance with the changing requirement and scenarios of society.

The college has a clear and well-defined system to monitor and evaluate the effective implementation of the policies and plans of the institution. The college ensures that the desired objectives are being achieved through the IQAC.

IQAC conducts a staff evaluative exercise of the functioning of the college in various areas. Various

committees like the examination committee, academic audit committee, student welfare committee, which have been established in established to facilitate efficient and smooth functioning of the college also evaluate the performance in their respective areas and submit the report to the principal.

The finance and accounts department works under the supervision of the Deputy Superintendent and under the administrative control of the Principal in consultation with the Bursar.

Institutional Values and Best Practices

Participative management through delegation of power is best practices adopted by the institution. Head of the institution has to spend a lot of time for discharge of administrative and academic duties. Division of duties (as per yearly duty list) relieves him of excessive administrative burden and thus provides couple time of transparency as well.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN SAMPLA ROHTAK
Address	Sir Chhotu Ram Govt. College for Women, Sampla (Rohtak), Haryana
City	ROHTAK
State	Haryana
Pin	124501
Website	scrgcwsampla.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Dr. Indu Rohilla	01262-263500	9812444208	01262-263400	gcwsampla@gmail.com
IQAC / CIQA coordinator	Sunil Chauhan	-	9729866481	-	chauhan.sunilgov@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	19-09-2000

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Haryana	Maharishi Dayanand University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	20-04-2010	View Document
12B of UGC	20-04-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Department of Higher Education Haryana PRaYAAS
Date of recognition	18-11-2019

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Sir Chhotu Ram Govt. College for Women, Sampla (Rohtak), Haryana	Urban	12.96	29200.49

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Intermediate	English,Hindi	80	22
UG	BSc,Science	36	Intermediate	English	40	26
UG	BA,Arts	36	Intermediate	Hindi	360	312
PG	MA,History	24	Graduation	Hindi	40	39
PG	MA,Hindi	24	Graduation	Hindi	40	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				28
Recruited	0	0	0	0	0	0	0	0	11	14	0	25
Yet to Recruit				0				0				3
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	9	1	0	10
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	2	0	8
M.Phil.	0	0	0	0	0	0	0	5	0	5
PG	0	0	0	0	0	0	5	7	0	12

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	6	10	0	16

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	355	5	0	0	360
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	78	1	0	0	79
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	307	5	0	0	312
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	56	85	81	84
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	58	91	71	84
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	390	329	316	296
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		504	505	468	464

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
79	79	79	79	79

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	05	05	05	05

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1256	1250	1357	1389	1574

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
262	238	238	333	333

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
443	388	427	516	595

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
24	17	07	07	06

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
28	28	28	28	28

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 17

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
70.41096	66.06042	70.73965	80.20917	113.23546

4.3

Number of Computers

Response: 20

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Sir Chhotu Ram Government College for Women Sampla is affiliated with M.D.U. Rohtak (Haryana). Since the curriculum is designed or upgraded at the university level, the college is equipped with sufficient mechanisms and infrastructure to deliver the curriculum's meaningful and smooth delivery. At the commencement of the academic session, an orientation program is conducted to make students aware of the availability of mechanism and infrastructure for the delivery and implementation of curriculum as well other activities and inform them of the academic calendar, highlighting the probable teaching days, dates of internal examinations, curricular and other activities. Before the beginning of classes, lesson plans and a list of text and reference books are provided to students in each course by displaying on notice boards as well as uploading on the computer or via WhatsApp web. Lesson plans are structured while adhering to the calendar year to enable students to understand what portion of the curriculum is to be covered in what frame of time. Comprehensive lectures are prepared and delivered by lesson plans while keeping in view holidays and days earmarked for other activities. In classrooms, both traditional and innovative methods with PPTs, smart boards, audiovisual aids, videos, hand-outs, clippings, and movies are used to facilitate the process of effective teaching and learning. To make the curricular delivery more comprehensive and more informative, group discussions, seminars, debates, declamations, paper reading, and writing and quiz contests are organized regularly, involving all students. Eminent scholars and specialists in various areas are invited to deliver extension lectures to inform students of the latest development and new insights in the concerned fields. In addition, the college library provides students as well as teachers with computers equipped with the Internet facility, apart from the latest books, to access national and international online databases to update the information in the relevant areas. Besides photocopying facilities and downloading of e-resources, the library has a book bank to provide textbooks to deserving but financially needy students. Regular class tests, class seminars, assessment sessions, and mid-term /semester examinations are conducted to hone the academic ability of students and at the same time to have feedback for teachers to make necessary changes accordingly. The task of Internal Assessment is done transparently, objectively, and periodically with the examined answer scripts shown to students. Interactive sessions with parents or guardians are held from time to time to acquaint them with the achievement of their wards as well as to identify the problem areas. Special care is taken to address the problems of slow learners as well as fast ones by holding special sessions. Tutorials with mentoring and participative learning are encouraged. The college infrastructure and facilities are continuously being upgraded to meet the needs of changing curriculum and pedagogy. The record of lesson plans, assessments, class tests, projects, reports, seminars, use of ICT in classrooms, and other co-curricular activities is documented and preserved in the college.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college strictly adheres to the academic calendar of the affiliating University as well as prepares its own calendar at the beginning of the academic session, incorporating minor changes, for conducting an internal examination, internal evaluation of students, home assignments, tutorials, and periodic unit tests. The academic calendar is displayed on notice boards at prime locations in the college premises as well as uploaded on the college website for ready reference and information of students and teachers. Besides, at the beginning of the academic session, an assembly of both students and teachers is held to facilitate its circulation. The calendar carries a tentative schedule regarding the admission process, teaching days, holidays, evaluation work, curricular, co-curricular, and extra-curricular activities, and major departmental and institutional events, activities, and programs to be organized in the course of the academic year. The college strictly follows the guidelines, rules, and regulations, and time schedule of the affiliating University and Department of Higher Education Haryana in conduction of internal evaluation, cultural, literary, legal, sports, N.C.C., N.S.S. activities, and celebration of births/ anniversaries of the national icons, various national and international days. For ready reference for students and teachers, the syllabus of all U.G. and P.G. courses is made available on the University website along with a tentative schedule of practical and theory exams. The timetable for various U.G. and P.G. courses is displayed on the notice board at the beginning of the academic session in each semester. Each teacher prepares his or her teaching plans, keeping in view the schedule of internal evaluation as in the academic calendar of the college as well as additional tests. The examination committee prepares and displays the timetable well in advance, keeping in view the slots meant for internal evaluation. Moreover, internal evaluation work in each subject in each semester is carried out adhering to the schedule and criterion of the affiliating University. The academic progress of students is regularly monitored through continuous internal evaluation, seminars, project work, unit tests, and semester examinations. Examination Committee monitors the overall Internal Assessment Process. The record of awards of Internal Assessment and practical examinations is uploaded on the university portal and hard copies of the same are emailed to the affiliating university within the scheduled time. Absolute perfection is maintained in uploading the Internal Assessment and practical awards.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 40

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 02

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
List of Add on /Certificate programs	<u>View Document</u>

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View Document</u>

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

1.3.1. Curriculum Enrichment is also essential for developing the younger generation into responsible citizens with social sensitivity and a sense of responsibility. While keeping in view this objective, the College organizes a wide range of curriculum enrichment activities, programmes, drives, campaigns, celebrations, camps, projects, outdoor pursuits and trips to enrich curriculum so that students may develop their personality in a meaningful and holistic way to meet the challenges in the fast-moving world. These programmes and activities not only bring together a large number of students from diverse backgrounds but also equip them with the necessary skills to meet the challenges in the personal as well as a professional sphere.

Gender sensitization: The College aims to eradicate gender-based discrimination, evils, problems and hardships to the possible extent by organizing certain programmes and activities through Women Cell, Legal Cell, Counseling Cell and Anti-Ragging Cell within or outside the campus. Seminars, workshops, exhibitions, camps, campaigns and competitions are organized to address the issues like female foeticide, hazards of sex-determination tests, sexual harassment, child marriage, sexual harassment at the workplace or in public transport, domestic violence and women safety. In addition, various activities are arranged through N.S.S. and N.C.C. Units within or outside the college to sensitize students towards gender issues on a wider canvas.

Human Values: Cardinal human virtues such as solidarity, trust, tolerance, compassion, sacrifice, commitment, dedication and responsibility are inculcated through various co-curricular or extra-curricular activities throughout the year. Apart from seminars, debates, discourses and workshops aimed at dissemination of human values, blood donation camps are organized, clothes, food and other basic things are distributed among the poor and needy to inculcate a sense of solidarity, sacrifice, compassion and responsibility towards the dispossessed and deprived humanity.

Professional Ethics: Professional ethics ensures personal and professional standards of behaviour expected of professionals. The college gives equal importance to professional ethics along with academics. Various personality development programmes and activities are organized to foster their confidence in public speaking and group discussion. Students are encouraged to be honest, cooperative, trustworthy, positive and self-reliant in the academic as well as professional life. Various activities, projects and competitions are also organized to introduce students to the skills, attitudes and behaviour necessary for getting, keeping and being successful in a profession.

Environmental Awareness: The College organizes activities like cleanliness, planting and watering trees, save water, save a life, protecting wildlife and drive against the use of polythene bags to make students aware of the lasting value of a healthy environment. N.S.S. The unit undertakes a host of activities like planting trees and removal of garbage not only within the campus college but also in the nearby villages. Seminars, lectures, debates, poster making, group discussions and quiz contests are held to highlight environmental problems and their prospective solutions. Various days like World Environment Day, Ozone day, Earth day, International Water Day and N.S.S. The record of all the activities and programmes is documented and preserved in the college.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View Document</u>

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 00

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: D. Any 1 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: D. Feedback collected

File Description	Document
Upload any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 87.29

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
464	468	505	504	503

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
560	560	560	560	560

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 59.25

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
168	152	176	114	200

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Institution organizes internal tests on a regular basis. The format of the tests varies from Multiple Choice Questions in Quiz form to short descriptive question-answer series and long descriptive questions. The various departments of the College have organized Quizzes on a regular basis. The format of the Quiz makes the learning process interesting for the students and also helps in identifying the weak students.

The weak students are then given additional attention by the faculty by organizing special interactive sessions for clearing their doubts and conceptual clarity. The UGC- CEC videos are also played for them in the smart classrooms. Smart classrooms are really playing a pivotal role in the dissemination of knowledge to the students in a more interesting and interactive way.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 52:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college has been imparting quality education to its students keeping in view their rural background as most of them come from villages. Our mission is to build an environment of excellence and producing responsible and civilized citizens. Our endeavour is to make this centre of excellence, a prominent educational hub that works towards the overall progress of society by enabling the young minds of the nation to achieve what they desire and what they deserve. Taking into consideration the diversity of students and their knowledge and language, there is flexibility in the medium of instructions in both Hindi and English, at the under graduation as well as post-graduation level.

Students possessing extra-curricular abilities are identified through a 'talent search programme' organised by the cultural committee and such students actively participate in cultural activities and festivals conducted during the year by the different institutions and college itself. Similarly, students are made to opt for NCC, Sports and NSS keeping in mind their interest and potentialities. Before the beginning of the course, teachers try to know the level of the students. They try to know their knowledge of the course

concerned and their comfort level either in Hindi or English as a medium of expression is concerned. As most of the students come from Hindi medium schools, the medium of expression is bilingual. Remedial classes, for English, are also organised for the benefit of the students. Teachers during their teaching identify student potential and then devise strategies to bridge the gap in knowledge. Advanced and slow learners are identified by the teachers in the class.

Student-centric teaching methods are adopted for effective communication of subject knowledge to the students. Students are taught with the mission that fosters a learning environment that nurtures exploration of various skills and critical thinking about the subject. This presents new opportunities for academics in strengthening the courses under Arts, Science and Commerce.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The present era of information and technology has made the transmission and dissemination of knowledge more reliable and easier. Earlier students were confined primarily to the libraries scanning and browsing through various books and journals in the pursuit of knowledge. But the 21st century has witnessed tremendous revolution due to the advent and expansion of information and communication technology. In the backdrop of this changing scenario that the college is trying its level best to keep pace with information technology.

Apart from the traditional classroom teaching and interactions, the students are constantly encouraged to make proper use of the internet in the pursuit of knowledge and the response of the students is quite encouraging. The teachers also provide E-Content through the internet which has a direct or indirect bearing on their respective subjects. Also standard video lectures, on you-tube, are recommended to the students by concerned teachers.

The College Campus is equipped with WiFi-enabled Smart Classrooms that make sharing of e-Content with the students much easier. Most of the faculty of the institute makes the best use of these smartboards fitted with the projectors and speakers. The teaching process has thus become innovative and more comprehensive. The UGC-CEC videos and other relevant videos related to e-Content are regularly played for the students. The Quiz sessions and Seminars are organized using these smartboards. The important live broadcasts like Hon'ble Prime Minister Mann Ki Baat, the launch of the Fit India Movement on the occasion of National Sports Day were made available for students viewing. The students have been made conversant with the use of these smart boards so that they can have access to their required material at the click of a button.

There are four smart classrooms fully equipped and ready for PowerPoint presentations. About 40% of the teaching faculty are using PPT to extend the learning experience as also to raise the standard across the curriculum and to make the subject matter more effective and interesting. Different types of online resources are supplied by the teachers i.e. pictures and images from google search. We have a firm belief that with the help of ICTs, the teaching profession is evolving from teachers-centered to student-centered learning environments.

The college has a well-paced computer lab which serves as the center for teaching computer use to both UG and PG classes usually, by a specialist computer teacher. Whatsapp groups for UG and PG classes have also been created which facilitates constant interaction between the teachers and the students. During the COVID19 lockdown, the Online classes were regularly taken by the faculty members so that the students should not be left with a gap in their studies and to continue with the learning process.

Platforms like Google Meet, Zoom, CISCO WEBEX, Microsoft Teams mobile apps were used to take online classes during the unprecedented COVID19 lockdown period. Online tests, Online Quizzes were organized using mobile apps like Google Forms, Quizizz, etc. to test and evaluate the online learning of the students.

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 39:1

2.3.3.1 Number of mentors

Response: 32

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 43.57

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 47.83

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	03	03	08

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 7.79

2.4.3.1 **Total experience of full-time teachers**

Response: 187

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college strictly follows the university rules & procedure for internal assessment. Although the schedule of class tests and submission of assignments for internal assessment is fixed before one month of completion of each semester, the students are given their topics of these class tests as well as assignments well in advance. The students are constantly encouraged to discuss the topics of internal assessment with

their concerned teachers and every sort of academic help such as availability of material, books, and journals pertaining to the topic are provided to the students by the teachers.

The mechanism of internal assessment is very much transparent. The internal assessment marks are awarded to the students on the basis of a set criterion. The criterion consists of attendance in the class, assignments submitted and performance in the regular class tests. The class tests are a regular feature in the college.

The assessment marks are immediately displayed on the notice boards of the College for student information in order to avoid any discrepancy and also to ensure transparency in the process. In case of any objections, the concerned student's tests are shown to them and the matter is resolved to the satisfaction of the students through the in-built mechanism of the department. Even after this exercise if the student is dissatisfied, class tests and assignments are given to two more teachers of the department for re-evaluation and the average of marks awarded by all the three teachers is awarded to the students.

The answer sheets are returned to the students after the assessment with proper instructions and valuable suggestions. The teachers show the weakness of the students in the answer papers. It helps them in understanding the mistakes made in the papers. Teachers prepare the record of the mark sheets of the unit tests. The results of these tests are declared and the signatures for the respective students are taken at both UG and PG levels. Students are encouraged to prepare different topics related to the syllabus for the presentation.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The mechanism to deal with examination-related grievances is transparent, time-bound, and efficient. The College strictly adheres to the academic calendar as per the University norms. Working as a Centre of Excellence, the institution is committed to ensuring value education and provides an academic atmosphere free from unfair means. The menace of unfair means is totally curbed with the help of staff members and university authorities.

The principal has constituted a committee of senior faculty members to check and control any type of malpractice noticed during the examination. Moreover, internal assessment test schedules are prepared as per the university and intimated to the student's well-in-time. Grievances regarding the internal assessment test (if any) are properly handled by the respective subject teacher as well as by the concerned Head of the department also.

The College has also constituted a grievance redressal committee comprising of Principal and college council members. The issues related to examinations are communicated to the university through the Principal, who is also the Chief Superintendent of the examination center. The students are very well oriented by the teachers and concerned Head of the Department about internal assessment criteria and other important instructions regarding the class test, attendance, and assignment.

The schedule of class tests and internal assignments is fixed before one month of the completion of each semester. Students are given their topics of these class tests and assignments well in advance. Students are allowed to go through the valued answer scripts of internal assessment tests and doubts regarding evaluation are cleared. Every type of academic help is given to the students and they are always encouraged to ask questions in the class so that their hesitation can be removed.

To build up a habit of hard work as also to innovate and explore new ideas, they are also given some assignments and topics to be done at home. They are also motivated by the concerned teachers to explore various learning resources such as the internet and library which will further help them in self-study papers and seminar presentations.

To provide sufficient transparency and accountability, reformative measures in the internal examination are initiated by the college such as giving answer books back to the students after evaluation for their information. Internal assessment marks are shown to the students along with their answer scripts by the concerned teacher enabling them to have an access to the evaluated answer sheets before the marks are finally uploaded on the university panel. The teachers of all the departments address all grievances related to internal examination, seminar practicals, and self-study papers.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has started the learning outcomes of all the programmes and courses. The Programme and course outcomes for all Programmes offered by the institution are stated and communicated to teachers and students.

So far as the mechanism to be followed by the institution to communicate the learning outcomes to teachers and students is concerned, hard copies of the syllabus and learning outcomes are available in all the departments for ready references of teachers and students. Moreover, the learning outcomes of the programmes and courses are displayed on the college noticeboard.

The importance of the learning outcomes of the stated programmes offered by the institution and course outcomes are also communicated to the teachers in every IQAC and college council meetings.

The students are made aware of the same through the mentor-mentee system and tutorial meetings. A unique set of learning outcomes have been defined for each course. These are linked to the broad programme outcomes. Taking into consideration the effective pedagogic strategies, faculty members articulate the learning objectives and the expected outcomes for each course at the beginning of both the odd and even semester. This helps the students appreciate various topics being covered in the class as they

realize their importance and relevance.

The thrust of the programmes and the courses, the students have opted, is explained, in detail, at the time of orientation and induction. Doubts, if any, are explained and cleared and the students are also encouraged to opt for the programmes and courses in which they are genuinely interested so that they can really do justice and enjoy the profession they may go in for.

The college website, information brochure and the annual report clearly state the mission and objectives of all the departments of the college. These sources of information make it a point to highlight the significant achievements of the students and list the kind of jobs that students get after completion of different programmes/courses.

At the beginning of each academic session, an orientation programme is conducted by the college to make the students well-versed with the various programmes and courses offered by the college and also their outcomes. They are also told about various job opportunities available after successful competition of these programmes and courses. In view of the shrinking jobs in the public sector, the students are constantly encouraged to be self-reliant.

Although the offered courses provide many job opportunities, the attempt is to make these courses not merely job oriented but also to provide holistic education to the students to enable them to face all the challenges of life in this age witnessing rapid changes.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college is committed to holistic growth, inclusive education, and the overall development of the students. Our students get a place on the university merit list and they have also been university toppers. Merit holders in academics, best N.C.C. Cadets, best N.S.S volunteers, cultural activities position holders and students having sports achievements are honored in the annual prize distribution function. Moreover, the Annual report of the college also reflects the attainment and evaluation of program outcomes and course outcomes.

All the students of N.C.C. and N.S.S. undertake camps involving themselves in development-related activities, social services, nation-building and also visit schools, industries, and hospitals. They are evaluated on this by the committee of teachers for their application of learning from across courses. Outstanding N.C.C. Cadets and N.S.S. Volunteers are identified on the basis of their performance. The programs like talent search and legal literacy cell also provide a platform to identify students for cultural, literary, and social activities.

As part of the course outcomes of various papers being taught to students, there is substantial scope of

evaluation of opportunities for skill-building, enhancement of conceptual understanding as also experiential and fieldwork learning. The departments track how many of the students successfully complete their course, seek employment and go in for further higher studies. All the departments of the college try to find out the number of students who get employment in both private and public sectors.

The faculty are also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programs and seminars as it enhances effective attainment of POs and COs. The classrooms are ICT enabled as these are critical for enhancing the Teaching-Learning effectiveness and Outcome attainment.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 62.77

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
310	219	321	228	405

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
443	388	427	516	595

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.33

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
List of endowments / projects with details of grants	[View Document]

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 4.17

3.1.2.1 **Number of teachers recognized as research guides**

Response: 01

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
05	05	05	05	05

File Description	Document
List of research projects and funding details	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The College has taken many initiatives through the actively functioning student groups of N.S.S/N.C.C./YRC from time to time to make the ecosystem of the college and surrounding through the *van Mahotsav program* -planting new saplings and organizing society sensitizing rallies. Under JAL SHAKTI ABHIYAN various activities were organized like poster-making competitions, pledge ceremonies, etc for students in order to aware them of water conservation. Keeping in view the *water conservation*, the college building is provided by four rainwater harvesting structures. In this way, the institute will save a large amount of water. Under solid waste management institute is properly equipped with solid waste disposal equipment and a collecting system. Keeping in view the health of students, no junk food is allowed in college.

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 00

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 01

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
URL to the research page on HEI website	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.39

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	04	4	8

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	03	00

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The NCC, NSS, Red Cross Society, YRC of the college play a vital role in sensitizing students to social issues and challenges which led to their social and cultural development. For this various program based on current issues of society and community welfare organized by the college such as essay writing debates declamation skits poem recitation etc.

Not only these various cultural and social activities keeping in view the upliftment of social development of women like lectures on women right and awareness, art and craft workshop which help them to enhance their skill in handicraft and also encourage them to become women entrepreneur. Under women cells keeping in view the security and safety of women, pepper spray was distributed to students so that their confidence while traveling can be boosted up. Keeping in view their interest in creating various activities like the Mehandi competition were organized. Rally was also organized on the theme 'SASHAKT NARI SASHAKT HARYANA' for women empowerment.

These activities help to increase the morale of students and empower them to take decisions in their life.

Under legal literacy cell, various activities keeping in point of social awareness like essay writing, debates, declamation, skits, poem recitation, on the spot painting, PowerPoint presentations were organized to make them aware of their rights, and build self-confidence, leadership, time management spirit in their daily life.

Sr. No. Activity Impact on Student

1 Water conservation and

Plastic Free Campaign,

Tree Plantation

Social development: Students are motivated for the community

service and they are made aware of their responsibility towards

social issues

2 Yoga Day Celebration Physical Development: Students are made aware of the benefits of

YOGA and exercise session is conducted by the experts.

3 Blood Donation Camp, Emotional Development: Ethical values developed during various

donation camps help students become emotionally involved in very

important social issues.

4 Independence Day and

Republic Day Celebration

Moral Development: Qualities like patriotism and righteousness are

imbibed in students

5 National Youth Day

Spiritual Development: Various sessions on the work and philosophy

of Swami Vivekananda are discussed. His work motivates all students and faculty members for striving for a better life.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 28

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	9	5	5	2

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 4.06

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
54	0	167	51	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institute has two blocks: Administrative and teaching block. The teaching block has 17 classrooms with a seating capacity of 80 students. Each classroom has a good quality of the green board and four of the classrooms have highly enabled ICT facility. There are two well-furnished seminar halls equipped with ICT facilities. There is one EDUSAT room that provides learning facilities to students. The institute has a well-established library comprising of the latest books, including reference books with good internet facilities.

Geography Laboratory

There are three laboratories in the Geography Department and each of them has the capacity to engage twenty students at a time to perform the experimental task. Also, each laboratory has a separate storeroom for safety as well as easy availability of instruments /equipment required for the practical work.

Physics Laboratory

The Physics Department has two laboratories that are fully furnished and well equipped with the entire specified requirement for the teaching and practical learning of the students. Twenty students can perform the experimental work at a single time in each of the laboratories. A fully furnished darkroom is available for the special experiments of light and radiations. Also, there is a special arrangement for electronics, mechanics, and optics experiments.

Chemistry Laboratory

Chemistry Department has two laboratories with high-tech equipment in which about 40 students can do their experimental work. Keeping in view the students' safety, both the laboratories are fully ventilated to avoid the chemical deodorant and the fire extinguishers are hanged on the walls of the laboratories for fire preventions. The equipment/material is available for the experimental task in the laboratory as per the university practical syllabus.

Computer Laboratory

The Institute has one computer laboratory to provide compulsory computer education to all undergraduate students. There are 65 sets of computers in all. Each computer lab has one internet connection and all the computers of that lab are attached to this connection. Moreover, there is a projector and a visualizer through which the theory classes are taken.

The institute has two blocks: Administrative and teaching block. The teaching block has 15 classrooms with a seating capacity of 80 students. Each classroom has a good quality of the green board and four of the classrooms have highly enabled ICT facility. There are two well-furnished seminar halls equipped with

ICT facilities. One EDUSAT room provides a learning facility to students through the live and recorded lectures telecasted by the Department of Higher Education Haryana. The institute has a well-established library comprising of the latest books, including reference books. Moreover, the institution has various laboratories which are as follows:

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institutes provide the platform to the students for participation in extracurricular activities like sports (outdoor and indoor games), gymnasium, NSS, NCC, cultural activities, and yoga, etc.

Sports:-

1. The institute facilitates the students who participate in the Inter College Level tournament organized by Maharishi Dayanand University, Rohtak every year. Also, the students who participated in the Inter-State Level and Zonal level tournaments have provided all the necessary facilities like Sports Kits, Sports material, and reimbursement of T.A. and D.A. as per the Govt. norms.

2. Every year institute celebrates the "National Sports Day" and also organizes two days of "Sports Athletic meet" in the month of October-November. In these events, students participate and show their capability in different outdoor and indoor games.

3. The institute has a playground for Kabaddi, Kho-Kho, Cricket, and Volleyball. There is a separate well-established Basketball Court and a well-maintained athletic track is also available. Also, the institute has a 7- station multi-gym and there is a well-maintained open space for yoga.

Cultural Activities:-

1. The institute organizes a cultural event namely the "Talent Search Programme" in the month of September in which the students participate in different activities.

2. Every year in the month of February, two days cultural fest along with an annual function is organized and the students are rewarded as per their position for the whole year's cultural activities.

3. The institute has an open auditorium with a big stage of dimension 50 feet X 35 feet and ample seating capacity which is used for annual day function and cultural activities

National Cadet Corps:-

1. The Institute has been allotted one unit of NCC since 2010 and this unit has 54 cadets.

2. The institute facilitates the students to participate in an annual training camp twice a year and provides the opportunity to participate in various activities at NCC battalion-level events.

National Service Scheme:-

The college has an NSS unit with 100 Volunteers. Apart from the regular activities, the institute organizes three one-day camps and seven days special camps in a year. Through this, the institute gives the opportunity to the students to understand themselves in relation to their community and provide a platform to develop the leadership quality among them and they become responsible citizens.

Placement Cell:-

The institute has a placement cell that organizes several lectures or workshops for the students for their personality development, communication skill development, brainstorming, and interview skill development. The experts are called from every arena so that the students can take a macro view of the outside and choose the right path according to the opportunities. Also, the students are provided an opportunity to participate in the Job fair organized by the Department of Higher Education, Haryana.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 88.24

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 9.4

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
4.70602	14.34733	6.50094	3.27987	6.03503

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of the college is of dimension 60 x 35 square feet lying on the ground floor of the teaching block. It has a lounge area for browsing and relaxed reading with a seating capacity of 100 students. The library has an issue and returns counter and near to this, there is a separate seating arrangement for the teachers where they can prepare for the lectures. Moreover, there is a space of dimension 24 x 24 square feet adjacent to the library which has a seating capacity of about 40 students. All the notices concerning the library is pasted here and this place is mostly used by the students during free classes for reading newspapers, magazines, etc. The opening and closing times of the library are 9:00 AM and 4:00 PM respectively. As per the direction of Director General Higher Education Haryana, the institute has constituted a library advisory committee. All the purchasing and updating works of library are made on the recommendation of the library advisory committee and some of these recommendations are listed below:-

1. Recommend solutions to library problems relating to faculty and student needs and usage.
2. The committee keeps an effective control as well as facilitates a smooth and optimal utilization of the Library.
3. The committee recommends the procurement of new books on the requisition by the faculty and students.
4. On receipt of new books in the library, committee members verify them specifically.
5. The committee supervises the automation of the library.
6. The committee discusses and then suggests the budget for the purchase of books other necessary requirements for the library.

Also, the library of the college is fully ventilated and CCTV cameras are fixed at different points for the surveillance. Two computers with Wi-Fi internet facility are available so that students can make use of these for checking their emails, to collect the information's from different websites, surfing and downloading of subject content etc. As far as the automation of the library is concerned, it is pertinent to mention that there are 8930 books in the library as per the accession register record and the automation of about 5000 books has been done. The details of the Integrated Library Management system (ILMS) are

- Name of ILMS Software   - SOUL
- Nature of Automation   - Partially
- Version   - 2.0.0.11
- Year of Automation   - 2018

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.73

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0.50000	0.80075	1.01378	1.32613

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.31

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 04

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

1. The Institute has 35 high-class CCTV cameras which are located at the important points in the campus. There is a big LCD screen in the principal office connected to these cameras through which all the activities of the college are monitored.

2.There are two computer laboratories which work like a mini-computer center for the college. These computer labs have 65 terminals with a complete setup. These labs are equipped with the teaching aids such as a projector, visualizer, etc. so that the students can be made conversant with modern technology. Each laboratory has a printer and an internet facility and all the computers of the lab are connected with them.

3.The college library is automated with SOUL Software since 2015 and the books are issued to the students through automation. The library has two computers with separate Wi-Fi connectivity so that students can access the internet. The users can take the photocopy and print of the documents as the library has a printer and also has a big photocopier machine with the facility of scanning and printing.

4.Institute has a biometric tab and five fingerprint scanners to mark the biometric attendance of the staff. Also, each staff member of the college has an MIS login provided by the Department of Higher Education,

5.The Institute has a separate web page provided by the Department of Higher Education Haryana on the website www.highereduhry.com. All the information of the institution is displayed in the public domain through this web page.

6. In 2019, Learning Management System (LMS) is established and activated in the Institute. All teachers and students are registered members of LMS. Teachers have been assigned the course, and students are enrolled in specific courses. This learning platform enables the teacher to set the practical and theory assignments which students can perform in laboratories and also enables our teachers and students to access it from anywhere at any time within the campus. A teacher can set quizzes, maintain attendance records, can share resources like presentations, course material, books, files, or links to Internet resources, on LMS. Continuous assessment of student performance and grading can be done on this platform. Students are benefitted as they can submit assignments at any time. They can log in and refer to course materials and access all the resources shared by their teacher. The teacher can monitor all the activities of students in the course.

7.The institute has another online learning platform "Shiksha Setu" which is developed by the Department of Higher Education, Haryana in 2019.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 62.8

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0.22

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.74604	0.01980	0	0.02	0

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

1. Allocation of Budget:-

In the last of every financial year i.e., in the month of February/March, the institute is asked to submit a utilization certificate of the grants allotted by the Department of Higher Education, Haryana in various heads for the current financial year. At the same time, the Head of the institute asked about the important requirement of the budget from the Library, Sports, Offices, and Laboratories, etc., and then by consulting it with the college council, the demand is sent to the higher authorities.

On the basis of the inputs of last year's expenditure and the special demand of budget sent by the Head of the institution, the Department of Higher Education Haryana allotted the budget for the whole year at the beginning of the new financial year.

Apart from this, the institution has its own funds viz. Amalgamated Fund, Computer Fund, College Development Fund, College Dilapidation Fund, etc.

2. Constitution of Committees:-

The Head of the institution constituted more than 60 committees at the beginning of the academic year for the smooth running of the college. These committees utilize the budget allotted by DHE Haryana and the funds available in the college to maintain and operate physical, academic, and support facilities. Some of the committees which are the backbone of the institution are listed below with their responsibilities.

Sr. No.	Name of Committee/Team	Responsibilities
1	College Council	The College council has five to six senior faculty members which the Principal acts as a chairperson. This council accountable for the overall governance, which includes • Setting the strategic direction for the college. • Developing and approving policy ensuring the College meets all legislated and regulatory requirements. • Approving the College's annual operations and annual academic calendar. • Council operates according to rules, policies, and direct set out by the State Government and the Department of Higher Education Haryana.

2.	Bursar	The bursar, who is a member of the teaching staff, has b assigned the duties to manage the financial work of the coll and to oversees day-to-day cash management. He helps Principal in the maintenance of the account and in the day-to- financial affairs of the college.
3	Library Advisory Committee	• Facilitate the coordination between students, faculty, an the library. • Make the recommendation to short out the issues, problems, and concerns related to the library. • Manage to proper utilization of available resources of th library. • To make the arrangement for the maintenance of furnitu electronic equipment, books, magazines, etc. available i the library.
4	Cultural Committee	It provides the platform to bring out the hidden talent of students in the performing arts. This committee is responsible t • Take all necessary permission to the competent authorit to organize a cultural event in the college. • Make all the necessary arrangements for the participatio of students in the Youth festival organized by the affilia university. • Celebrate the festivals of National importance.
5.	NSS Advisory Committee	• All the activities like one-day camps, 7-days special camps, and other regular activities are organized by the Programme officer under the advisory and directions of this committee. • The NSS merit certificates to the Volunteers are awarde by the Maharshi Dayanand University on the recommendation of this NSS advisory committee.
6.	Stock Verification Committee	This committee is constituted to physically verify all the ite available in respective Departments/Offices with references to Stock register. It inspects all the material consumable and n consumable acquired over a period of time in the institution as • This makes it clear which items available in the

		Department are in a working position or in the position a write-off. • It is the pre-requisite of the audit as and when supervise by the State Government.
7	IT/Laboratory Equipments Maintenance Committee	It works to manage the utilization and maintenance of availa IT/Laboratory equipment in the college, which includes • The IT equipment like computers, printers, projector, visualizer, smart classrooms, CCTV cameras, etc is maintained and calibrated through the available College Computer Fund and M & S Grant.
8.	Building MaintenanceCommittee	It is a separate team that looks after the overall maintenance w of the college. • This team looks after the daily maintenance of the civil work of the institution such as furniture repairs, classro repairs, plaster works, plumbing works, housekeeping works, and electricity works.
9.	Campus Beautification/Cleanliness Committee	This is involved in maintaining the greenery of the campus planting new trees and plants. It also oversees the cleanliness the college campus, various departments, offices, and especi the toilets of the colleges.
10.	Students Welfare Committee	It works for the welfare of students and assists them by solv their problems, issues, and concern related to their learn process in the following manners. • Organizing parent-teacher meetings to get feedback fro the students and their guardians. • Conducting a meeting from time to time to talk over the student welfare.
11.	Grievances and Redress Cell	The responsibility of this cell is to respond in a stipulated ti frame to the complaints made by the students.
		It works to enhance the overall quality of the education impar

12.	IQAC	in the institution. This cell is responsible to plan and superv various activities to maintain the standard of the quality education communicated to the educators of the institutions.
13.	Web-portal Maintenance Committee	This committee is accountable to update the web portal of college periodically and is liable to provide information regard available courses, infrastructure, extracurricular activit perspective plans, etc. It displays all the news and events on web portal.
14.	Sport Committee	- To organize regular sports events in order to train stude in Zonal level, University level, State and National Lev competitions. - To maintain records of sports events participated by the students outside the college. - The schedule of events for the whole year should be finalized well in advance.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 11.66

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
110	170	168	163	186

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

11-03-2022 02:31:45

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1.Soft skills
2.Language and communication skills
3.Life skills (Yoga, physical fitness, health and hygiene)
4.ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.23

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	07	03	03	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1.Implementation of guidelines of statutory/regulatory bodies
2.Organisation wide awareness and undertakings on policies with zero tolerance

3.Mechanisms for submission of online/offline students' grievances

4.Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.36

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	3	2	0

File Description	Document
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 16.48

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 73

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 4.5

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.***)) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	2	2	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
48	39	41	10	8

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 18

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	9	1	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Response:

The State Govt. of Haryana revoked the formation of student council in affiliated colleges & universities from academic session 2018-19. The Class Representatives (CRs) were elected first through direct voting/nomination and these elected/nominated CRs further elected President, Vice-President, Secretary, and Joint-Secretary. This student's council in coordination with college administration work for the benefit of the students throughout the year and pursues several activities in coordination with the Teacher in-charges within and outside the college campus. It can also air students' difficulties which may not otherwise come to light. It can bring views and concerns of students forward to the Principal and teachers in a proper & systematic manner so that solutions to their problems can be taken well in time. The major activities pursued by the Students' representatives are:

I Sports Activities:

The council members worked with full dedication during Annual Athletic Meet organized by the college in which more than 200 students participated in various athletic events. They also assisted to sports in-charges in conducting selection trials to select teams for various games/sports and intra-college sports competitions. It was a great moment to honor our student. The council members completely arranged this function to honor players.

II Cultural Activities:

The Council members fully coordinated & contributed full support in organizing Talent Search Programme and'NAVRANG' a mandatory cultural programme with huge participation in various activities like Haryanvi dance, Punjabi dance, group and solo dance, speech, singing, mimicry, skit etc. Our team got third position in 'Sanjha Chulha' under the title "Rang Mahotsav" a university level haryanvi folk & food festival held in MDU Rohtak from 04-03-2019 to 06-03-2020 with large participation of students. All the Programmes were well-managed & successful with the cooperation & coordination of student council.

III Literary Competition:

These student's council also play a dominant role in organizing& encouraging participation in College level literary completions held during the academic session such as essay writing, slogan writing, quiz contest, news paper reading & speech contests etc.

IV Other Major Activities:

Providing a list of financially backward students to the college administration to make them get fees concession & providing financial-aid from the college fund. The council also help and support in various departmental activities such as subject based quizs, seminars etc. Being a part of the organizing team of the Blood Donation Camp held each year in the college premises along with the NSS & NCC Units of the college and District Red-Cross Society, Rohtak. In addition to the above activities there is a considerable contribution in coordinating various awareness programmes such as Anti-AIDS Programme, Voter's Awareness, Legal Literacy and "Beti-Bachao, Beti-Padhao", Anti-Dowry campaign etc. This Team also participate in 'Safe Drive, Save Life' campaign along with District Police & Traffic Department Haryana. Observance of various important days for promotion of universal Values and Ethics, to make the campus eco-friendly, to keep the campus neat & clean etc.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 52

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
40	55	65	60	40

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<u>View Document</u>

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Sir Chhotu Ram Government College For Women, Sampla has a registered Alumni Association and office bearers of the Alumni Association comprised of 11 members in which Dr. Minakshi, Assistant Professor of Mathematics is working as President, Ms. Savita Hooda, Assistant Professor of Hindi as Vice President, Dr. Indu Bala, Extension Lecturer of Hindi is contributing as Secretary and Ms. Mamta, Assistant Professor of Economics as Treasurer. The main objective of the Association is to bridge the gap between the college and alumni. Alumni association meetings take place yearly to discuss future plans. Along with the association meeting, annual alumni meet is also organized at the institute level every year. Annual Alumni Meetings bring a rich interaction between old and younger generations which also upholds our cherished customs and traditions. Alumni contribution happens in various non-financial forms such as alumni interaction with students and motivating them. This enhances the student's experience and gives the competitive edge in today's tough job market. Some of the alumni are actively participating in social service combining with creative activities for the welfare of society and they also motivate students to follow their path for the betterment of society.

 Report of Alumni Meet: -

A formal function which consists of the inauguration, alumni interaction with students, Walk-in Campus along with Photography followed by Lunch. The office-bearers of the Alumni Association are very active and working effectively for the betterment of students. The Alumni Association has successfully conducted the annual online alumni meet on 07.06.2020 at the time of lockdown due to COVID-19. The salient features of the alumni meet were as follows:

Collecting and updating information of all alumni and students through Google Form.

Encouraging alumni students to donate their books to the book bank of the college.

Creating Whatsapp Group of all registered alumni for better communication in the future.

Inviting participation of alumni members in placement assistance.

During the program, alumni gave insights into various specializations and industries to the existing batch of students. Alumni shared their experiences, guided the current batch of students, and assured the students to be in continuous communication with them.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

The college aims to develop the student community hailing mostly from the rural area and weaker section of the society into better individuals and guide them to contribute constructively towards national goals by upholding the values of good character, secularism, national integration, and social commitment. We have a vision that the students who come out of our campus should be intellectually enlightened, emotionally sound, and practically efficient. The college aims at old leaders who are intellectually competent, morally upright, psychologically integrated, physically healthy, and acceptable to society, who will champion the cause of justice, truth, and peace, and who are open to further growth.

Mission

- To pursue and bring the youth into mainstream of the society.
- To develop the temperament to face challenges & adversities among students.
- Imparting education with knowledge of ICTs and inculcating scientific attitude.
- To develop a sense of professionalism, sportsmanship & nationalism among students.

The Empowered team involves- Principal, Vice Principal, College Council, and IQAC, teaching and non-teaching staff, supporting staff, student's union, student representatives, Stakeholders, Alumni, and various committees.

The College Council is constituted under the framework of the Haryana Education Code and under the directions of Director General Higher Education, Haryana. The College Council is the supreme body; it takes a decision on the basis of the feedback taken from all the Stakeholders. It also monitors and evaluates as per the guidelines given by DGHE, Haryana in collaboration with the academic committee, and various other cells.

 The Principal monitors the mechanism regarding administration and academic processes. The leadership is the collaboration of faculty heads, Department heads, IQAC, constituted a committee for decision making and improving the efficiency of the institution. It also ensures the proper functioning of the policies and rules and action plans of the college.

The College council monitors the academic progressive performance of the college regularly. The supporting committees include Examination cell, NSS, NCC, Placement Cell, Women Cell, Library Advisory Committee, Discipline committees, Sports in-charge, Cultural Committee, Student Grievances and Anti-Ragging Cell, College Magazine Committee, etc.

All the committees take the responsibility for successful implementation of all planned activities and curriculum during the academic sessions. In addition, regular meeting with Principal, Heads of the

department, faculty members and student union of the college is also held in the welfare of the students.

The Teaching-Learning evaluation and suggestions regarding studies provided during Parents – Teachers meeting is discussed regularly and important suggestive measures are noted and implemented accordingly through the Principal, IQAC Cell, Head of the Departments, and Faculty members. Necessary steps are also taken to execute student-related curricular and co-curricular activities. A complaint/suggestion box has been placed outside the Principal Office and in Girls Common Room. The principal remains constantly in touch with the students and resolves their grievances and also takes regular rounds of the college premises to maintain the discipline in the institution. The Principal regularly monitors the finance received from the various grants and amounts received from other sources for the overall development and maintenance of the college.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Principal of the college is the sole authority of decision-making. But, all the members of staff also play a significant role to participate in the decision-making system of the college. There is a College Council and IQAC which are chaired by the Principal where senior members of the staff participate in the proceedings and important decisions in respect of staff, students and the college are taken.

There are also different Associations and Cells such as the Literary Society, Cultural Society, Social Science Society, Science, and Commerce Society and Women Cell, Placement Cell, etc. in which teachers are In Charges or Nodal Officers who participate and take decisions during general meetings and conduct various activities. The Heads of Departments take decisions regarding academic innovations and other related activities in consultation with the members of the staff.

One of the senior members of staff is appointed as Bursar. He is considered an important member of the decision-making body. Under decentralization, the College is implementing the policy of delegating authority and providing operational autonomy to the various functionaries to work towards a decentralized governance system. Teachers are given operational autonomy and representation. They are appointed as Conveners/Nodal Officers of various Committees/Cells to conduct various academic, co-curricular, and extra-curricular activities to showcase their abilities.

The Annual Duty List is circulated at the beginning of the year for effective implementation of curriculum and improvement in the quality culture of the institute including Sports, Library, and other related facilities. Students are also given due consideration and representation for the smooth functioning of the college. They are appointed to play an active role as coordinators with the in-charges of committees to conduct various co-curricular and extracurricular activities, social services, etc. At the functional level, the faculty members participate in sharing the knowledge during faculty meetings on the latest trends in Teaching Methodologies and Educational technology. Staff members are involved in deciding courses to be introduced/ discontinued and preparing proposals for augmentation and maintenance of infrastructural facilities in the institute. They are also motivated and inspired to write research papers in journals, attend refresher/orientation courses and participate in national /international conferences to update their knowledge and skills.

To offer a case study of participative management, let us take the case of cultural affairs. Cultural Committee deals with the cultural matters related to college. Mrs. Monika, Assistant Professor of Chemistry is overall in charge of the Cultural Committee of the college. There are many other teachers as members of this committee. These members have been further allotted the event-wise charge. The items to be prepared and presented in the cultural functions of the college and University level Festival (e.g.Rang Mahotsav 2020, MDU Rohtak)organized by the university are decided by the cultural committee. The arrangement of trainers, musicians, and other artists is done at the level of this committee. Fortunately, the cultural team of our college has won many positions at the university level.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Sir Chhotu Ram Government College for Women, Sampla is located in N.C.R, and it is this context that has defined our quality policy. Our quality policy is to continuously strive for the comprehensive development of the faculty members and student community of all caste, creeds, and colors with a special focus on academic excellence, personality e development, and social orientation. Sustained improvement of the quality of staff and students is our watchword. Personality development, academic excellence, and social given priority in admissions even through reservation and maintained as per rules. The quality policy of the institution is driven home right at the induction program. Continuous appraisal of the performance of the students, teachers, and administrative staff is done regularly. The quality policy is revived through the feedback of stakeholders i.e. Government of Haryana.

Many policies regarding the academic and extracurricular development of the college are framed by the college administration from time to time. Various Annual Committees are constituted for the implementation of various policies under the supervision of the Principal of the college. The college continuously upgrades its infrastructure and capacity for a better teaching-learning environment.

Annual Cultural festival Navrang is organized every year for honing the skills and arts in all the girl students. This also helps in the development of the multi-faceted personality of the rural girl students.

Annual Sports Meet is organized every year in order to focus on the physical development and inculcate sportsmanship of the girl students.

During the COVID19 lockdown period, the IT tools and digital infrastructure was used for keeping the students in regular contact with the college and also to keep their studies in continuity. Online classes were regularly taken by all the staff members in order to complete the pending syllabus of the students and also to initiate the studies of the new semesters during the COVID19 restrictions after the revocation of the

lockdown.

The Teaching-Learning evaluation is also kept in focus and the College has successfully completed the evaluation process by participating in the performance yardstick drive conducted by the Department of Higher Education, Panchkula, Haryana in the name of PRaYAAS (Performance Rating Yardstick for Academic Audit Standards). The College was graded successfully and secured a 'B' Grade (PRaYAAS)

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institution works with a focus on the continuous improvement of the physical and academic ambiance and infrastructure of the college both qualitatively and quantitatively. The college proposes to start more courses and degree programs on the campus. Keeping this in view, we have requested the government to sanction more courses and we have succeeded in starting M.A. (History), M.A. (Hindi) in the academic year 2014-15. Following are the key plans of the institution for the next five years.

1. Developing the infrastructure to world standard.

2. Issuance of scholarships to maximum numbers of students.

3. Making campus Wi-Fi zone.

4. Extension and digitization of the library.

5. Establishing smart classrooms.

6. Get departmental sanction for the construction of the auditorium.

Being a government college, this college is governed by the policies of the Higher Education Department, Govt. of Haryana. The Department of Higher Education Haryana issues regulations, policies, framework, and directs the Principals of Govt. Colleges for compliance from time to time to carry out the administrative activities of the college as per the needs and requirements. Being governed by the Govt. of Haryana, the college has no direct recruitment, transfer, and promotional policies. These are done at the Govt./ Directorate level. The affiliating university issues guidelines regarding student intake capacity, admission schedule, examination forms schedule, schedule of submission of internal assessment and practical awards, date sheet of theory and practical exams, declaration of results, and issuance of mark sheets and degrees.

The college Principal frames the mechanism and policies for the effective functioning of the college. The college receives different types of grants (Plan and Non-Plan) for Material Supply, Library, Infrastructure up-gradation, scholarships, etc., and plans strategies for the desired outcome with the active cooperation of all the stakeholders. The academic calendar is designed at the onset of each academic session as per the directions of affiliating university. The activity calendar is prepared by the college administration in Consultation with the Head of Departments and conveners of different Clubs and Cells. At the beginning of each session, the college Principal circulates the Annual Duty List for the decentralization of powers and responsibilities for the smooth functioning of various academic and co-curricular activities. The Principal is also the ex-officio chairperson of various committees that carry out various functions and activities of the college. The decisions related to academics, like workload calculation, library purchases, timetables, maintenance of infrastructure, admission, etc. are taken by the workload committee, subject to provisions and ordinances of the affiliating university.

The college staff members are communicated with the service rules with amendments from time to time. The college has a Grievance Redressal Mechanism to deal with admission, internal assessment, detention, examination, academic-related grievances, sexual harassment of students, teaching and non-teaching staff. The Internal Complaints and Students' Grievances Redressal Committee deals with the complaints and take remedial measures. To make the campus safe and secure, the college follows the proctorial system under the supervision of Chief Proctor. The college has a well-defined organizational structure.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Govt. of Haryana offers various welfare schemes for its employees. An institution can perform better if the employees of the institution are provided with essential welfare schemes as per their social and financial requirements. The welfare schemes for teaching and non-teaching staff are stated separately in the following manner:

For Teaching Staff:

1. Leaves-

Leaves provided for different purposes to cope up with Social and Personal aspect are Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood Donor, Earned Leave, Earned Leave in lieu of work done in holidays/vacations, Extra ordinary Leave, Study Leave for Higher Education etc.

2. Provident Fund-

Two schemes are prevalent in this head:

General Provident Fund for the employees who joined service up to 31-12-2005.

New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

1. Annual Increments are given as per policy.

2. Financial aid is also granted as Advance Loan, HBA, Marriage Loan, Car Loan, Home

   Loan.

3. Career Advancement Scheme.

   1. Medical Reimbursement facility is available for staff under the guidelines of Haryana Government.

   2. Education allowance is also provided as per the rules of Haryana Govt.

4. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

5. GIS (Group Insurance Scheme) is available to support in the unfavorable circumstances.

6. Healthy and hygienic work environment.

7. Library and Computer Facility.

For Non -Teaching Staff

1. Leaves provided for different purposes to cope up with Social and Personal aspects are Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood Donor, Earned Leave,

Extra ordinary Leave.

2. Provident Fund- Two schemes are prevalent in this head:

   a) General Provident Fund for the employees who joined service up to 31-12-2005.

   b) New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

       1. Annual Increments and promotional benefits are given as per policy.

       2. Financial aid is also granted as Advance Loan, HBA, Marriage Loan, Car Loan, Wheat Loan andFestival Loan for Class IV employees.

3.   Medical Reimbursement facility is available for staff under the guidelines of Haryana Government.

4. Children Education allowance is also provided as per the rules of Haryana Government.

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

6. GIS (Group Insurance Scheme) to support in the unfavourable circumstances.

7. Healthy and hygienic work environment.

8. Yoga and Meditation Programme for mental balance.

9. Workshops to update non-teaching staff with new amendments in pension rules, leave rules, pay revision rules and Medical Rules etc.

The college always comes forward to implement and provide the welfare schemes as and when they are launched by the government for teaching and non-teaching staff from time to time.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 22.21

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
21	4	0	0	0

File Description	Document
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Analysis and appraisal of the performance of the employee is a key feature for the overall assessment of the Institution. Whatsoever finest work is being done in an institute, it must be assessed for its continuous growth. Continuous examination, checking, and rechecking are always recommended to keep a close vigil on the functioning and improvement of any organization. The Performance Appraisal System of the teachers is according to the guidelines framed by the Higher Education Department, Haryana, and the University that the college is affiliated with. The teachers annually submit their ACRs to the Principal along with the details of the classes taught by them and the university results of these classes. There is always a provision of the comparison of the result of the classes allotted to a teacher and the University average pass percentage. For low pass percentage, the teacher concerned has to explain the possible reasons. In addition to the results, a teacher has to present the details of the annual duties assigned to him and the follow-up action taken by the teacher. One's overall behavior, co-operation, and coordination with the administration is also under constant observation.

All the teachers fill their Academic Performance Indicator (API) score in the prescribed proforma whenever they are to be promoted under Career Advancement Scheme (CAS) for the higher grades. The API verification committee is duly constituted to verify the API scores of the faculty members. Teachers present their records of teaching, examination, invigilation, administration, and research, etc for API score on the basis of which they claim higher grades which are, otherwise, time-bound also. The teachers have to appear before the selection committee for their promotion as Associate Professor.

In the case of non-teaching staff also there is a provision of appraisal of their performance. They are also bound to present the details of their annual duties in the ACRs. Their performance also is always under the scanner of the authorities. They have to undergo type-tests and other tests conducted by the Higher Education Department Haryana to update their knowledge of the field and for their scales and promotion.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Pre- Audit of the college is done at the level of the college Bursar. The Bursar checks and verifies all vouchers of transactions with reference to sanctioned budget and availability of the funds of the college. The convener of the purchase committee along with the Bursar of the college keeps a strict vigilance on the process of purchase. **The internal audit** is done by the auditor from the Department of Higher Education Haryana. The schedule of audit is intimated to the college and the college provides all the records to the audit team for their ready-reference, if there is any objection that is timely complied with by the college. In addition to this, Stock Verification Committees are appointed by the principal at the end of each financial year to check and verify the available stock. The sock verification committee for various departments like Sports, Physics, Chemistry, Women Cell, Placement Cell, Library, Geography, Computer, College Property, Cleanliness, etc(Stock Verification Order attached). Furthermore, the committee recommends the

stock items be written off if found non-operational and unserviceable. The Cash Books are prepared by the office staff regularly and get verified by the Bursar and countersigned by the principal.

The external audits of the institution are conducted regularly as per the state Govt. instructions. The audit team of Accountant General Haryana conducts periodical audits of the record of funds provided by the State Government. After the conduct of the audit, the Chief Accounts Officer, Govt. of Haryana, releases the audit report. Financial Audit includes:

Funds received from government agencies like Social Welfare Departments towards SC, ST, OBC and other minority scholarships are audited.

Funding towards Placement Cell, Women Cell, Earn While You Learn, Lab Up-gradation, Material and Supply and Office Expenses (O/E), the conduct of Seminars, Conferences and Workshops are audited thereafter utilization certificate is also submitted.

The college collects fees from the students under various Heads like Amalgamated Fund, University Fund, Red Cross Fund, Radha Krishnan Fund, Abdul Kalam Fund, Sports Fund, Development Fund, Library Fee, Electricity Charges, NSS/ NCC fee, etc. Cash-Books and Stock

Registers are maintained for different funds separately. The audit of the student's funds is done by the Local Audit Haryana.

The expenditure bills of all the Govt. Grants are submitted to treasury and the amount is transferred through RTGS/ NEFT to the vendor's bank account.

Internal and external audits' documents are available with the Bursar's office for perusal and verification.

Further, the grant received from the UGC is utilized as per norms and gets audited. The audited statements are sent to UGC to settle the accounts.

The fund's expenditure of UGC is also audited every year. Apart from it, there is a provision for external Audit in which an audit team from the Department of Higher Education visits the college.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college adopts well planned strategies for mobilizing funds and optimum utilisation of resources. The major chunks of funds received from the state government is termed as Govt. Grant. In addition to this, the college receives development grant from UGC, donation from philanthropists, membership fees from the alumni and fees from students. The govt. grant is received under pre-defined Heads. The Major Heads include Salary, Placement Cell, Earn While You Learn scheme, Women Cell, Lab upgradation, Material

and Supply, Sports, Library, Office Expenses etc. The decisions related to purchase under various Heads are taken by the Principal in consultation with the committee members to ensure the best utilization of allocated funds. The college follows guidelines and norms prescribed by the state government for purchasing material. Quotations are invited from different suppliers and after comparing the rates of all desired items, a firm is selected and given order to supply the items as per the specification mentioned in the quotation with terms and conditions. Payment is released by treasury through NEFT to the suppliers after delivery of respective goods/articles. All the transactions have transparency in terms of calling of the quotations at least from three vendors and billing to the suppliers. The college administration ensures the quality and quantity of the supplied items. The college principal designates different conveners to keep and maintain the records of available resources (infrastructure).The conveners keep a vigilant eye on the proper utilization of these resources in an effective manner. The maintenance of these resources is ensured by the conveners and after the full utilization of the resources, these are disposed off by following the norms and regulation framed by the Condemnation and Disposal Department of Govt. of Haryana.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell has contributed significantly in enhancing the quality of higher education in the college. Teaching-learning quality has been improved a lot. Time-to-time meetings of IQAC are held to review and assess the steps taken to improve the quality of education in the institution. IQAC also assesses the works of individual teachers and recommends their cases for higher scales and promotion. It also evaluates the reports submitted by teachers and the academic committee. Quality up-gradation is a gradual process and the IQAC of the college has been striving hard in this direction since its inception.

As a result of the IQAC recommendations, many initiatives have been implemented to enhance the overall academic environment of the college. All the activities in the college are organized with prior discussions with IQAC Cell. Proper planning, quality improvement, and proper scheduling of the program and activities being organized at the college level are regularly monitored by the IQAC Cell

One such practice was PRaYAAS (Performance Rating Yardstick for Academic Audit Standards).

1. **PRaYAAS (Performance Rating Yardstick for Academic Audit Standards):** The Department of Higher Education initiated a new performance appraisal mechanism in the form of PRaYAAS. The IQAC Cell prepared the data and record required for the gradation of the College on certain yardsticks fixed by the Department of Higher Education. All the Colleges of Haryana State were Graded as per fixed Teaching Learning standards. The College was Graded successfully and was awarded a 'B' Grade(Certificate Attached).

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The college is an institution meant for imparting higher education to students. Higher Education, as it speaks itself, is meant for some specialization. Every student needs the individual attention of the teachers. In this present age of Science and Technologies, we cannot grow and progress at the desired pace without using technology. Technology has become indispensable in all spheres of life, specifically in the teaching-learning field. To make teaching-learning more effective, the IQAC has reviewed and implemented many new initiatives. The two prominent examples of these reviews are "ICT Enabled Infrastructure" and "Addition in staff strength". Earlier, it was more or less a traditional method of classroom teaching. The teachers relied on the textbooks available and they interacted and discussed with the students. But now with the coming of technology, classroom teaching has undergone a total change. The teachers, as well as

the students, have access to internet-based technology. Ten classrooms have been upgraded as smart classrooms with overhead projectors and smartboards. Teachers resort to various teaching apps that make teaching more effective and interesting for the students. Furthermore, students can have access to these apps even at their respective homes. Their dependence on traditional classroom teaching has dramatically reduced.

Another important review is regarding the staff strength. A proper teacher-taught ratio must be maintained for the desired results. Earlier, due to a shortage of staff, enough teaching faculty was not available and as a result of that, all the periods could not be met properly. Now we have teachers working on an extension lecture basis. They have been engaged by the Principal against vacancy/workload. Whenever some more workload is available, a new extension lecturer is engaged. After adopting this mechanism, the shortage of the teaching staff has become a thing of the past and students enjoy the availability of sufficient teachers and this provision has really led to effective and much desired positive changes. Thus, the reviews and recommendations of the IQAC have brought needed change.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Activities of Women Cell (2016-17 to 2019-20)

Various activities were conducted under women cell for the safety and security of women in society. Women Cell of our college plays an intermittent role not only to save the dignity of women in the society but also to uplift the girl student by empowering them from time to time through various activities such as art and craft workshop, extension lectures, debate, slogan writing, etc. A lady peon was appointed under women cell to attend girl students in 2017-18. To aware the students of the role of education in women empowerment, an extension lecture was organized and 185 students participated in the lecture. Workshop on 'Art and Craft" was also organized from 11/10/2017 to 14/10/2017 under women cell and various activities like Pot making, Glass painting, and flower making were taught to the girl students to make them self employed in art and craft area.

The Mehandi competition was organized on 11/08/2018. Celebrated "Programme on Raksha Bandhan- An Occasion to celebrate womanhood and various activities such as slogan writing, group discussion, rally, special assembly, Sanklap Sutra Bandhan and distributed 500 pepper spray for the safety of girl students. In the year 2018-19, a debate on Women Empowerment was organized on "International Women Day" in our college. In 2018-19 pepper spray were distributed for the safety of students. An art and craft workshop was organized on the college campus. In the year 2019-20, a lady peon was engaged to attend the female students in the common room. To enhance their extra curriculum activities, the Mehandi competition was organized on the occasion of Karva Chauth.

Thus Women Cell persistently working to make girl students aware of their rights, to help them in knowing the importance of good health and nutrition and facilities available for them, to help them in developing decision-making abilities and be self-dependent, and to help them in raising their voice against all kinds of discrimination, to assist them in the overall development of their personality

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Report On the Solid Waste Management

Solid waste is managed in the institution since the inception of the college. The college building is properly equipped with solid waste disposal equipment and collecting systems. All the rooms in the administrative block and the teaching block have efficient dustbins. The government departments like PWD and the Municipal Committee, Sampla work for the upkeep of the college building and help in the management of the solid waste. The MCD, Sampla is engaged in the work of collecting the solid waste of the institution.

Other than MCD, Sampla, NSS, NCC, etc. Camps are also organized in the institution work of the cleanliness and waste management are also the part of these camps. Through these Camps, students understand the importance of solid waste management and also learn that how we can manage solid waste.

Report On The Liquid Waste Management

The Liquid waste is managed in the institution since the inception of the college. The College building is properly equipped with liquid waste disposal equipment and a piping system. All the washrooms in the administrative block and the teaching block have an efficient drainage system and are connected to the sewerage line. The building layout is well designed and is having an underground sewerage system that is connected to the municipal committee sewerage line. The sewerage system is regularly cleaned up with the help of the municipal committee.

The rain nester disposal on the roofs is well designed with a network of disposal sanitary pipes. The College building at the end of the year 2020 was provided with four rain harvesting structures. In this way, the institute will save a large amount of water and will contribute towards the noble cause of water conservation. The government departments like PWD and the Municipal Committee, Sampla work for the upliftment of the college building and help in the management of the liquid waste.

File Description	Document
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**

2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

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1. **????????? ???? ????** : (31-10-2019) ????? ????? ??? ???? ?? ?????? ?? ???????? ???? ?? ???
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3. **????? ?? ??????? ??? (Talent Search) ?????????? ?????????** : ??????????? ??? ????????? ?????
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5. Swachh Bharat Summer Internship :??????????? ?? 4 ???????? ?? 100 ???? ?? ??????? ????? ?? ???????? ?? ????????   ?? ???? ???????? ???????? , ?????? ?????? , ?????? ?? ?????? ???? , ??? ?? ????? ??? ?? ?????? ????? ????? ?????? ?? ?????? ?? ????????? ??????

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Sanitization of students and employees of the Institution to the Constitutional obligations:-

 Values, rights, duties and responsibilities of citizens: -

?????? - 44   ?? ???? ???? ??? ??? ???????? ?? ??? ????? ???? - ?????? ?????? ??? ?? ?? ?????????? ?? : -

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File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<u>View Document</u>

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<u>View Document</u>

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

????????????? ??? ???? ????????? (21-06-2018,19,20)   ??? ???? ?? ???? ?? ??????????? ?? ???????? ?? ????? ??? ???? ?? l

Celebration of 2nd Anniversary of Surgical Strike (29-08-2018) ??????? ???????? ???? ?? ???? ?? Poster Making Competition ?? ????? ???? ??? l

Celebration of Maharishi Dayanand Birthday (28-02-2019) - MDU ??? ??? ????????? ??? ??????????? ?? ???????? ?? ??? ???? l

????????? ???? ???? (31-10-2019) - ????? ????? ??? ???? ?? ??????? ?? ????????? ???? ???? ?? ??? ??? ????? ??? ???? ??? ?? l

????????? ?????? ???? - ????????? ?????? ???? ?? ???? ?? '?????? ?? ?????' ???? ?? Essay Writing , Slogan Writing Competition ?? ????? ???? ??? l

Nation Youth Day (12-01-2020) ?? ???? ?? Run For Youth ????????? ??? ??????? ?? ??? ???? l

Nation Voters Day   ?? ???? ?? ???? ??????? ?????????? ?? ?????? ???? l '?? ???? ?? ????? ' ????????? ??? ??????? ?? ??? ???? l

?????????? ???? (15th   August) ?? ??????? ???? (26th January)   ?? ???? ?? ?????????? ??? ?????????? ?????????? ?? ????? ???? ???? ?? NCC ???????? ???? ??? ??? ???? ???   ?????????? ?????? ?????? ?? ????? ?? ???? ???

??????? ????? ????? (2nd   Oct.) ?? ???????? ???? ?? ??? ??? ????? ???? ??? ???????? ????? ?? ????? ?? ?????????? ????? ?? ?????????? ??????? ?? ???? ?? ???? ???

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File Description	Document
Link for any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

 Anti Stubble Burning Program

Objective: To spread awareness regarding a pollution-free environment

The major challenging issue for this best practice is that the college belongs to a rural background and it is very difficult to aware of the uneducated people on this issue. They are used to burn the stubble which is an easier way to get rid of the stubble after the harvest. Another problem for them is where to keep the waste material.

The Practice: The rally on stubble burning was organized to aware the farmer of the side effects of this on the environment. Girls students went to the streets of the rural areas along with the staff members. Proper banners were used by the students in Hindi and English languages so that this practice doesn't just remain a

formality but can actually have an effect on the people. Most of the students themselves come from an agricultural background and their family is largely dependent on farming therefore, it is important that they are fully equipped with the knowledge regarding this issue.

The Evidence of Success: the students were asked after some days if they are able to aware of their family and neighboring people regarding stubble burning. Most of them responded positively and it can be anticipated that there will be a reduction in the rate of stubble burning next year.

Problems encountered and resources required: It was not an easy task to aware of the rural population of the implications of stubble burning on the environment. There were people who argued against stating that there is no other option before they and govt is not providing any help for the same.

.ROAD SAFETY AWARENESS PROGRAM

OBJECTIVE: to aware students and society about road safety

As girls students are from rural areas they use to come with their Scooty, Cycle, etc so it is necessary for them to be aware of the traffic rules. The objective of this one-week program is to aware of not only students but also society. As youth used to drive rashly on the road which leads to accidents and loss of life

Under this program, our institute organizes various activities in which students actively participate. The Principal awarded students with traffic rules. The essay writing competition was organized by our college. Traffic police S.H.O delivered a lecture on traffic rules. Students of NSS/NCC/YRC.Participated in speech competition. Awareness rally organized to aware society of traffic rules like the use of helmets, follow traffic signals, use zebra crossing while crossing the road, etc.

EVIDENCE OF SUCCESS

After this program students started following traffic rules and signal as they use to ride Scooty with helmets. due to properly following traffic rules the accident cases have reduced around adjacent areas.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Describe/Explain the performance of the institution is one area distinctive to its vision, priority and thrust

Response:

Vision

The college aims to develop the student community hailing mostly from the ruler and weaker section of the society into better individuals and guide them to contribute constructively towards national goals by upholding the values of good character, secularism, national integration, and social commitment. We have a vision that the students who come out of our campus should be intellectually enlightened, emotionally sound practically efficient. The college aims at old leaders who are intellectually competent, morally upright, psychologically integrated, physically e healthy, and acceptable to society, who will champion the cause of justice, truth, and peace, and who are open to the further growth.

Mission

Our mission is to impart quality education and exposure to the students and equip them to cope with the latest requirements, through innovative techniques and practices. We are convicted that proper education is the best resort to uplift the youth in the ruler areas, and we are committed to facilitating meaningful education for our students.

IQAC motivates the faculty to adopt innovative processes in teaching and learning processes. These innovative teaching approaches which are a combination of the traditional lecture method along with other methods help young minds to increase their learning capacity and global competitiveness.

- Conduct of Student Seminars.
- Conduct Assignments, tutorials, classroom tests, and group discussions on Case studies.

- Visits to the library and access to the internet help to know about the latest trends in technology and many novel applications. Blending these novel applications with the theoretical concept always helps to bring students close to the concept. The institution library is well stocked with books, journals, and back volumes projects including e-Books and e-journals, textbooks, reference books.
- Usage of Powerpoint presentations, modals/charts, smart classroom.
- Usage of ICT infrastructure to prepare computer-aided teaching and learning material.
- Conduct of Carrier Guidance and counseling activities as part of regular timetable which helps students of acquiring potentials to mold them according to their future goals and ambitions.
- Conduct of Sports to students to makes them strong physically and mentally which indirectly helps

to improve the learning skills.

- Conduct an add-on course like C programming, soft Computing, Spoken English to acquire additional knowledge.
- To impart social responsibility in students NCC/NSS/YRC/Red Ribbon Club activities are conducted regularly.
- Through organizing Industrial/Educational tours and visits to various companies, industries help students to gain real experience about the outside world.
- Conduct Co-curricular activities like "**NAVRANG**", "**TALENT SEARCH"** Science Exhibitions, conduct competitions in Quiz, Poster presentations, project reports, shorts films etc to build competitive and organizational skill in the students.
- Conduct of coaching classes helps the students to improve skill to face competitive examination.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

- Sir Chhotu Ram Government College for women is the only Girls College in Haryana which has a transportation facility especially for girls from rural areas to protect them from sexual harassment in public places. The facilities are provided by Haryana Roadways with the consent of the government. We are thankful and obliged for it to the government.
- The college covered nearby about 22 villages of the surroundings of Sampla town to educate the girls in higher education.
- The college organizes two NCC state-level camps in this rural area.

Concluding Remarks :

Apart from the routine curriculum, Sir Chhotu Ram Govt. College for Women Sampla emphasis on all-around growth of the girl's student from intellectual development to physical, moral, and cultural development through NCC, NSS, Sports, and extra-curricular activities throughout the session.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: D. Feedback collected Remark : The feedback has been corrected only form one stakeholder . and no analysis or action taken report has been provided,
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 32 Answer after DVV Verification: 32
3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>01</td><td>00</td><td>06</td><td>14</td><td>10</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>01</td><td>00</td><td>04</td><td>4</td><td>8</td></tr></table>
3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	04	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	03	00

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**
	3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
701	306	327	170	120

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
54	0	167	51	0

Remark : Data has been entered based on HEI Clarification attachments

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**
	4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0.50000	0.80075	1.01378	1.32613

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0.50000	0.80075	1.01378	1.32613

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**
	1. **Soft skills**

	2. **Language and communication skills** 3. **Life skills (Yoga, physical fitness, health and hygiene)** 4. **ICT/computing skills** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D. 1 of the above Remark : HEI clarification shows only life skill activities
5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>02</td><td>07</td><td>03</td><td>03</td><td>00</td></tr></table> Answer After DVV Verification : <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>02</td><td>07</td><td>03</td><td>03</td><td>00</td></tr></table>
5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above
6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: D. 1 of the above
7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation**

	measures 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: D. 1 of the above Remark : Data has been corrected as per HEI Clarification.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
14	14	14	14	14 | Answer After DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
79	79	79	79	79	
2.1	**Total number of classrooms and seminar halls**

	Answer before DVV Verification : 19 Answer after DVV Verification : 17
2.3	**Number of Computers** Answer before DVV Verification : 69 Answer after DVV Verification : 20