



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA, ROHTAK
• Name of the Head of the institution	DR. INDU ROHILLA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01262263500
• Mobile no	9812444208
• Registered e-mail	gcwsampla@gmail.com
• Alternate e-mail	iqacscrgcwsampla@gmail.com
• Address	BERI ROAD, OPPOSITE TEHSIL SAMPLA
• City/Town	ROHTAK
• State/UT	HARYANA
• Pin Code	124501
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	MAHARISHI DAYANAND UNIVERSITY, ROHTAK
• Name of the IQAC Coordinator	DR. MRS. SUNIL CHAUHAN
• Phone No.	9729866481
• Alternate phone No.	9355612454
• Mobile	8295987036
• IQAC e-mail address	iqacscrgcwsampla@gmail.com
• Alternate Email address	gcwsampla@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://scrgcwsampla.ac.in/QuickLinks?ID=BFcJrpnMV3E=

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2022	08/03/2022	07/03/2027

6.Date of Establishment of IQAC

08/04/2011

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA (ROHTAK)	LIBRARY GRANT	STATE GOVT .	2021-22	350000

SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA (ROHTAK)	SPORTS GRANT	STATE GOVT .	2021-22	40000
SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA (ROHTAK)	LABORATORY GRANT	STATE GOVT .	2021-22	196973
SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA (ROHTAK)	PLACEMENT CELL GRANT	STATE GOVT .	2021-22	34000
SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA (ROHTAK)	WOMEN CELL GRANT	STATE GOVT .	2021-22	101000
SIR CHHOTU RAM GOVERNMENT COLLEGE FOR WOMEN, SAMPLA (ROHTAK)	SCHOLARSHIPS	STATE GOVT .	2021-22	2677365

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	

9.No. of IQAC meetings held during the year	09	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Improving Feedback System by collecting feed back from parents and faculty		
Various Motivational and Development Programmes for Students		
To Improve Mentor-Mentee groups by more interaction with the students		
API verification for the Teaching Faculty		
Social Responsibility Programmes		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To Improve Feedback System	Feedback form from Alumni and Faculty introduced first time	
Infrastructure Development Plan	A New Path is built connecting Administrative block to teaching block etc	
Mentorship Provided to all the Students	Regular weekly Mentor groups are organised for all the students	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
COLLEGE COUNCIL	23/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	08/02/2023

15. Multidisciplinary / interdisciplinary

Currently, India has various domain specified institutions. Even in multidisciplinary HEI's the disciplinary boundaries are so rigid that the opportunities to learn and explore different disciplines are very few. NEP 2020 envisages to phase out fragmented and domain specified HEI's and create HEI clusters and multidisciplinary higher education institutes.

A multidisciplinary approach should not only have different departments but also flexible curricular structure to enable creative combinations of discipline for study. Innovative programmes of multi and interdisciplinary nature will surely help in widening learner's thinking and learning capacity and in training them to address emerging challenges.

With this vision, our institute is also planning and approach to help students to follow their passion by providing them innovative and flexible education. The approach of STEM education is to integrate the four discipline (Science, Technology, Engineering, Maths) in the students to one lesson or a unit which helps the students to form connections between these streams and help in the development of relevant terminologies or create advanced tools through the help of science or mathematics. STEM education's ultimate goal is to make the students interested in these particular fields.

College has Environmental Science (EVS) as a subject which is compulsory for all the students. Various activities are held in the college in order to improve the awareness regarding environmental protection amongst the students. Various credit based options are open for PG students in the direction of attaining a multidisciplinary education.

The institute is going to plan to offer more options to the students

at PG level. As far as entry and exit at the end of 1st, 2nd and 3rd years of undergraduate education is concerned, our institute being a govt. college working under the Department of Higher Education, Haryana and affiliated to MDU, Rohtak has no independent powers to take such decisions. But we will surely welcome any step taken in this direction.

There are no research projects of any kind in our institution but we promote the teaching staff of our college to do research work.

Basic Computer Education is mandatory for all the students of Arts, Science and Commerce. The students of M.A.(HISTORY) and M.A.(HINDI) have been given the options of Geography and Hindi to promote multidisciplinary and interdisciplinary approach in view of NEP 2020. Community engagement and social service is taken care of by NSS/NCC/Outreach units by holding various camps and rallies.

16.Academic bank of credits (ABC):

There is no provision of Academic Bank of Credits at our Institution.

Academic bank of credits is in pipeline by Maharishi Dayanand University ,Rohtak.

17.Skill development:

There are no Vocational Courses run in our college but we are taking initiative in the particular direction to improve skill development. At present, In Commerce stream, Students learn 'Business Communication' under their Curriculum for enhancing their communication skills.

Besides it, Placement cell of our college organises Skill development programmes for overall development of the students, creating skills necessary for enhancing employability as well as entrepreneurial abilities of students. The programme covers lectures, workshops and demonstrations. Therefore, well known personalities from various fields are invited to share their experiences and success stories. This motivates students for their overall development.

In our college, there is an active women cell aiming at intellectual and social upliftment of the female students. The cell stands for facilitating women's empowerment through guest lectures, seminars,

awareness programmes, life skill training programmes, entrepreneur training and other welfare activities based on skill development.

Along with it various departments and cells of the college organizes seminars/workshops on skills development for the students of Arts, Science and Commerce faculty such as :

- Personality Development programmes
- Interview skills and techniques
- Stress management
- Meditation
- Goal setting and time Management
- Leadership Development
- Communication skills
- Presentation skills
- Computer Awareness
- Creative Thinking
- Physical fitness (sports activities)
- Art & Craft workshops

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college propogates Indian culture by organising cultural programme NAVRUNG every year . Students of our college participate in Youth Festivals every year organised by Maharishi Dayanand University ,Rohtak in which they learn Art & Craft ,Culture ,Indian and Haryanvi Dance forms , Music , Historical plays and Dramas.Students also participate in Haryanvi Food Festival . To promote Sanskrit Langguge sanskrit shalokocharan, poem recitaion etc are organised by the college .Students participate in Cultural programmes on Republic day and Independence day celebration at Block level Sampla.

To promote Hindi and English language events like Essay writing competitions ,Paper Reading competitions ,Poetry Recitation, Hindi Diwas celebration ,Pronunuciation competition, Debate etc are organised at college as well as university level. Incentives, such as prizes and certificates for outstanding poetry and prose in Indian languages across categories are distributed to ensure vibrant poetry, novels, nonfiction books, textbooks, journalism, and other works in all Indian languages to the students.

NEP 2020 the Policy recognises that the knowledge of the rich diversity of India should be imbibed first hand by learners. towards this direction under " EK BHARAT SHRESTHA BHARAT " ,100 tourist

destinations in the country will be identified where educational institutions will send students to study these destinations and their history ,scientific contribution , traditions , indigenous literature and knowledge etc. as a part of augmenting their knowledge about their areas.

Cultural awareness and expression are among the major competencies considered important to develop in students, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. It is through the development of a strong sense and knowledge of their own cultural history, arts, languages, and traditions that the students can build a positive cultural identity and self-esteem.

: Language is inextricably linked to art and culture. In particular languages influence the way people of a given culture speak with others, including with family members, authority figures, peers, and strangers, and influence the tone of conversation. The tone, perception of experience, and familiarity/'apnapan' inherent in conversations among speakers of a common language are a reflection and record of a culture. Art, in the form of literature, plays, music, film, etc. cannot be fully appreciated without language. In order to preserve and promote culture, one must preserve and promote a culture's languages.

At present , college is not running any online courses regarding integration of Indian Knowledge system (teaching in Indian Language, culture).

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At present our college is following traditional system of education and the main aim of course and curriculum is to obtain good marks in the examination by the students as per university norms.

In future our college is going to plan to introduce an outcome based education according to NEP 2020 by giving option to the students by setting goals as per their choices and skills and as per univrstrty guidelines.. In this system every student has the flexibility and freedom of learning in their ways as it involves students taking responsibility for their goals.

As per NEP 2020 there is more clarity among the teachers and students in this method as it focuses on measuring student performance through their performance outcomes .The OBE model aims to maximise student learning outcome by developing their knowledge

and skills .

As it is generalised that the OBE system is better than the traditional system and our college aspires to plan in this direction and going to make it mandatory for the students to follow OBE as per NEP guidelines.

20.Distance education/online education:

PRESENTLY THERE IS NO DISTANCE LEARNING OR ONLINE EDUCATION IN OUR COLLEGE.

Extended Profile

1.Programme

1.1	06
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1255
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	291
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	424
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	42
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	40
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	17
Total number of Classrooms and Seminar halls	

4.2	15630943
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	69
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of each academic session, College prepares its proposed Academic Calendar which is uploaded on the College Web Site. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college

notifying the probably teaching days as per U.G.C norms, Dates of Internal examinations, Co-curricular activities and orientation program for newly admitted students.

Students are given details of teaching assignments of each teacher at the beginning of session. Based on the teaching assignments allotted in the syllabus and periodic review of performance of students is undertaken. Mentor classes are held in department within class routine hours for which separate attendance register are maintained.

Field tours are organized by the department of Geography and History to ensure affective implementations of the prescribed curriculum. Special care is taken to address the problem of slow learners, advanced learners and first generations learners. Social Networking sites are also used by some departments for interactive between faculty and students beyond the class hours.

Lesson plans are collected from the faculty by IQAC committee and displayed on notice board and on college website per semester. Scheme of examination and complete date sheet is displayed on notice board for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1xuWDYdmIBTJPCPEnRP76A4ZPsKi6XssL/view?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the Academic calendar of the University .The Continuous Internal evaluation is assessed at two levels by the institution.

1.Institutional level

2. University level

. The academic calendar is a very useful document which contains the most important dates to guide the teachers and students. Our academic calendar provides important information about teaching dates, extra Co- curricular activities and semester based based

examinations.

Before the commencement of every semester respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course.

The teacher's committee prepares a detailed time table and academic calendar for the entire semester. Finally this is distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal. The Principal sees to that all departments follow the academic calendar. The college has a vibrant culture of instilling inquisitiveness and scientific among the students through a number of activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The aim of the college is to prepare the plan of Curriculum

Enrichment. Program conducted by NSS, NCC and YRC from time to time, for encouraging the teachers and students for save paper, save water, use of dustbin etc. Environmental awareness program regarding the single use of plastics by NSS & YRC units of the college by adopting the near by village.

The aim is to empower the women to aware the female students about their rights and social issues .To ensure all round development of the girl students through the various activities are organized through out the session e.g. paper presentation , extension lecture and poster making competition etc . Women Cell is in existence to organize various activities for the awareness of the girl's students.

The focus is on Skill development and Carrer oriented programs .There is a committee for women Anti sexual harassment and internal complaints regarding girls.NSS organises various enviroment related programmes, poster making competitions ad rallies etc. different motivational activites have been initiated by the college to save enviroment such as cleanliness camp ,celebrations of various special days. Extension lectures are organised to create awareness about nature, biodiversity, enviroment and sustainabilty.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1fXCLVvuZ_n96y3gCzkXybPRhTY6J2gX/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1fXCLVvuZ_n96y3gCzkXybPRhTYY6J2gX/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1255

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

224

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution organizes Internal tests on a regular basis. The format of the tests varies from Multiple Choice Questions in Quiz

form to short descriptive question-answer series and long descriptive questions. The various departments of the College have organized Quizzes on a regular basis. The format of the Quiz makes the learning process interesting for the students and also helps in identifying the weak students.

The weak students are then given additional attention by the faculty by organizing special interactive sessions for clearing their doubts and conceptual clarity. The UGC- CEC videos are also played for them in the smart classrooms. Smart classrooms are really playing a pivotal role in the dissemination of knowledge to the students in a more interesting and interactive way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1255	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has been imparting quality education to its students keeping in view their rural background as most of them come from villages. Our mission is to build an environment of excellence and producing responsible and civilized citizens. Our endeavour is to make this centre of excellence, a prominent educational hub that works towards the overall progress of society by enabling the young minds of the nation to achieve what they desire and what they deserve. Taking into consideration the diversity of students and their knowledge and language, there is flexibility in the medium of instructions in both Hindi and English, at the under graduation as well as post-graduation level.

Students possessing extra-curricular abilities are identified through a 'talent search programme' organised by the cultural committee and such students actively participate in cultural activities and festivals conducted during the year by the different institutions and college itself. Similarly, students are made to opt for NCC, Sports and NSS keeping in mind their interest and potentialities. Before the beginning of the course, teachers try to know the level of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our faculty uses following methods to increase the interest of students in ICT

1. The use of resourses like videos, Website, Graphics and multimedia content is very useful tool to bring different subject closer to students in a complete and entertaing way.
2. Projectors are available in different classrooms for the students to use ICT it becomes easier for the teacher to use digital tools.
3. Computer Lab is equipped with desk top and laptops in the campus.
4. Printers are available in labs and other prominent places.
5. Scanners are available in office and labs.
6. Two seminar rooms are equipped with all digital facilities.
7. Smartboard is installed in the campus.
8. Online Classes are run by Zoom, Google Meet etc.
9. Library is fully digital.
10. Video Lecture ae available for the students so that they can learn for a long time and use future reference.

The College Campus is equipped with WiFi-enabled Smart Classrooms that make sharing of e-Content with the students much easier.

The UGC-CEC videos and other relevant videos related to e-Content are regularly played for the students. The Quiz sessions and Seminars are organized using these smartboards.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal Assessment is quite transparent and robust.students are given marks of internal assessments by giving them assignments and class tests.at the beginnng of the session ,the basic guidelines are given by Maharishi Dayanand University, Rohtak and the information is communicated to the students through notice board.

Total marks for the internal assessment are assigned 20.The grading is attached with attendance of the students.this information is given to the students through mentor groups and during regular classes.in this way students are informed that regular attendance is compulsory for the students and it is the major criteria for

internal assessment.

Basic criteria for attendance is the regular keeping record in registers by concerned teachers in their classes. to make the mechanism transparent runiversity roll nos are not issued to the students who are regular absent and fine is given by the students who are absent. in this way transparency is maintained at the college level and at unversity level.

All the records such asInternal class tests and Assignment recordis maintained by the teachers properly duly signed and verified by the principal.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1fpfwgfrf23mB37i6_P3R5v3c_y3DaSKV/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with examination related grievances is transparent, time-bound, and efficient. The college strictly adheres to the academic calendar as per the university norms. The institution is committed to ensurevalue education and provides an academic atmosphere free from unfair means by working as a centre of excellence. The menace of unfair means is totally curbed with the help of staff members and university authorities. The principal has constituted a committee of senior faculty members to check and control any type of malpractice noticed during the examination. Moreover, internal assessment test schedules are prepared as per the university and intimated to the student's well-in-time. Grievances regarding the internal assessment test (if any) are properly handled by the respective subject teacher as well as by the concerned Head of the department also. The College has also constituted a grievance redressal committee comprising of Principal and college council members. The issues related to examinations are communicated to the university through the Principal, who is also the Chief Superintendent of the examination center. The students are very well oriented by the teachers and concerned Head of the Department about internal assessment criteria and other important instructions regarding the class test, attendance, and assignment.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1PHlK9wkQ4vaTVNgyQJPRpB52-_YMWUZs/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has started the learning outcomes of all the programmes and courses. The Programme and course outcomes for all programmes offered by the institution are stated and communicated to teachers and students. So far as the mechanism to be followed by the institution to communicate the learning outcomes to the teachers and students is concerned, hard copies of the syllabus and learning outcomes are available in all the departments for ready references of teachers and students.

The importance of the learning outcomes of the stated programmes offered by the institution and course outcomes are also communicated to the teachers in each IQAC meeting and college council meetings. The students are made aware of the same through the mentor-mentee system and tutorial meetings. A unique set of learning outcomes have been defined for each course.

The college website, information brochure and the annual report clearly state the mission and objectives of all the departments of the college. These sources of information make it a point to highlight the significant achievements of the students and list the kind of jobs that students get after completion of different programmes/courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1uyi2Y4rhJ8XUK3EhAAoZdL8tg5YcbAEO/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college has designed the teaching, learning and assessment strategies in tune with its vision and mission. Each department has its own internal assessment mechanism for the evaluation process, the college has a common assessment system. The process and performance of each student throughout the program is monitored through regular attendance, class tests and group discussions.

The internal evaluation is based on two centralised examinations, first at the end of the ODD semester and second at the end of the EVEN semester. Assignments, class tests and attendance is the basic criteria to give marks for internal assessment. This strategy improves the continuous monitoring of the students.

Our students secure various positions in university merit list. Merit holders in Academics, best N.C.C. Cadets, best N.S.S volunteers, cultural activities position holders and students having sports achievements are honored in the annual prize distribution function. All the students of N.C.C. and N.S.S. involve themselves in development-related activities, social services, nation-building. Also, they visit schools, industries, and hospitals during the camps.

Annual report is published every year at the end of the semester .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

260

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1ee3qSjqjj90wvl2joPiZG_4ULqswOFFK/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00000000000000000000000000000000

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has taken many initiatives through the actively functioning student groups of EVS/ GEOGRAPHY from time to time to make the ecosystem of the college and surrounding through the bird house making competition, Environment related cutouts, celebration of Ozone day, Earth Dayvan Mahotsav program -planting new saplings and organizing society sensitizing rallies. Under ENVIORNMENT DAY various activities were organized like poster-making competitions, etc for students in order to aware them of water conservation. Keeping in view the water conservation, the college building is provided by four rainwater harvesting structures. In this way, the institute will save a large amount of water. Under solid waste management institute is properly equipped with solid waste disposal equipment and a collecting system. Keeping in view the health of students, no junk food is allowed in college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1JslMSA8yPBO4dXq7cUip4c2JyXPkCrEu/view?usp=share_link

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	http://scrgcwsampla.ac.in/Data?Menu=rSas3imp06s=&SubMenu=eH086y/Q63c=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The goal of the college's programme is to foster self-worth in order to provide resources for improving life conditions, particularly for the most vulnerable members of society. It also aims to encourage local residents to take on community responsibilities and to encourage all facets of society, regardless of caste, creed, religion, or economic circumstance, to collaborate on long-term growth.

Voting on issues such as plastic waste, air, water, and land pollution was periodically conducted in the designated village in order to achieve the stated goals. At the adopted village, two medical camps were held in collaboration with CHC Sampla. In order to achieve the goals, discussions, essay writing competitions, speech competitions, and poster-making competitions on a variety of topics—including racial injustice, womenempowerment, environmental protection, and traffic law awareness were organized. To educate kids and villagers about many social issues and to teach them life

lessons such as using smart phones with prudence, nukad natak was done in the adopted community. To foster goodwill among the various groups, outreach volunteers and a committee organised a social harmony run in the government school of the adopted village.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ciEarmLPJY7782etXmYhG007q2UxL7W/view?usp=share_link
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

639

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

000000000000000000000000000000000000

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has 15 class rooms of standard size that have adequate infrastructure, viz., dual desks, whiteboards, green boards, etc. These rooms are fully ventilated with proper lighting that provides a congenial environment for the study. Apart from this, there are four well-furnished smart classrooms equipped with smart boards, projectors, CCTV, etc.
- The college has well-equipped laboratories offering necessary experimental facilities in the departments of physics, chemistry, mathematics, and geography:
 - Physics - There are two completely furnished and outfitted laboratories with all the necessary equipment for conducting experiments. A fully furnished dark room is available for the special experiments of light and radiations.
 - Chemistry - This department has established two laboratories with high-tech equipments. Both the laboratories are fully ventilated to avoid the chemical deodorant and fire extinguishers are hung on the lab walls to prevent fires.
 - Mathematics - This department has a lab with 15 PCs that are equipped with the software Turbo C for the practical work.
 - Geography - Within this Department, there are three laboratories and hasastorereroom for the safety as well as easily availability of instruments /equipments.

3. The administrative block, which houses a computer center and a number of cells and departments, is completely wireless. 69 PCs are connected to high-speed internet to accommodate the needs of the administration and students alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1lxKoWevDVSf6G7tdTFMwAHcDkngS0mz5/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports: The institution facilitates the students who take part in the annual intercollegiate competition held at Maharishi Dayanand University, Rohtak. The students also take part in competitions at the interstate and zonal levels, receiving all the necessary resources such sports equipment and kits. Apart from this, the institute hosts a two-day "Sports Athletic meet" each year. The institute features a 7-station multi-gym and a well-kept open space for yoga in order to maintain physical health and raise energy levels.

Cultural Activities: Every year, the institute organizes a cultural event called "Talent Search Programme" in which the students take part in a variety of activities according to their skill levels, including painting, making posters, participating in quizzes, creating rangolis, reciting poetry in English, Hindi, and Haryanvi, dancing, and singing. The primary goal of this event is to develop students' talents and get them ready to compete in the Zonal Youth Festival organized by Maharshi Dayanand University, Rohtak each year.

During the year NCC, NSS, and other departments and cells arrange a number of cultural events. The institute features an open stage that is 50 feet by 35 feet in size used for annual functions and cultural events. .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QLo9V8Ahy5fu7jzr5DbryQW9RVXTRGFp/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/18mlkdbOAX0Y34GOs6u1LKnmbOtjt1ENB/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.06701

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a 60 x 35-square-foot library located on the ground floor of the teaching block. It can accommodate 100 students and offers a lounge area for leisurely reading. In addition, there is a separate reading room next to the library that is 24 x 24 square feet in size and can accommodate about forty children. A library advisory committee is constituted under the supervision of Director General Higher Education Haryana. The library advisory committee makes recommendations for all of the library's purchases and updates. Also, library has excellent ventilation and CCTV cameras installed in strategic locations for security.

There are two computers with Wi-Fi internet access for students to use e-resources,. Regarding the library's automation, it is important to note that there are 9565 books as per accession registration record, and around 8500 books have been automated. The Integrated Library Management System (ILMS) specifications are as under:

- Name of ILMS Software - SOUL
- Nature of Automation - Partially
- Upgraded Version - 3.0
- Year of Automation - 2018

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1kDMuNpdRF1-wsPzzLDPN3ujCejXhWmL9/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.60781

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information and communication technology (ICT) is used to assist, improve, and optimize the way through which education is delivered. All the teaching staff frequently employs ICT-enabled teaching techniques that includes the use of LMS, live video demonstrations, online lectures through Google Meet, etc.

- The Institute has 35 top-notch CCTV cameras installed at various locations, and these cameras serve to monitor the college campus via an LCD screen in the main office.
- A mini computer center with 44PCs and high-speed internet is there. This is well equipped with the ICT tools like projector, visualizer, printer, scanner etc.
- Administrative Office is well equipped with the latest computers, scanners and printers and the campus offers high-speed Internet access via fiber and lease lines.

- The library is automated with SOUL 3.0 Software and equipped with high speed internet.
- Four Smart class rooms are well furnished with all the new and updated technology.
- The Institute has a separate web portal www.scr gcwsampla.ac.in through which the information of the institution is displayed in public domain.
- The institute has Aadhar Enabled Biometric Attendance System to track staff attendance. Moreover, each employee of the college has a MIS login, which allows one to access information about their personal profile, service profile, etc. on a single platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1kDMuNpdRF1-wSPzzLDPN3ujCejXhWmL9/view?usp=sharing

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.74513

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has a structured process for upkeep and use of its academic, support, and physical resources, such as labs, libraries, sports facilities, computer labs, and classrooms. At the end of every fiscal year, the institute is required to submit a utilization certificate of the grants provided by the Department of Higher Education, Haryana in various heads for the current financial year. Allotment of budget for the next financial year is based on the previous year's expenditures and the specific request for a budget sent by the institution's head. The institution also has its own funds, such as the Amalgamated Fund, Computer Fund, College Development Fund, College Dilapidation Fund, etc.

The Head of the institution constitutes various committees in the beginning of academic year for the smooth functioning of the college. These committees utilize the budget allotted by DHE Haryana and the funds available in the college to maintain and operate physical, academic and support facilities.

Class IV staff members are allotted a number of tasks and responsibilities to maintain a clean campus including routine cleaning of all rooms, corridors, toilets, and grounds.

To provide the physical, academic and support facilities, the purchasing is done through GeM/HARTRON or any other firm by inviting quotations.

The maintenance of building is done by PWD under the supervision of

College Building Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1zuc6i-2ST2QdhEJ8_i3Tl04LCgiVcj79/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

273

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
---	--------------------------

File Description	Documents
Link to Institutional website	https://docs.google.com/document/d/1eOnKd5Z0ut5sz8TC81Yz3ZQL0kK6PBYl/edit?usp=sharing&ouid=108695951047615571538&rtpof=true&sd=true
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

112

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

112

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

33

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students participate in various co-curricular activities during the year. Every year, college organizes different types of cultural events to encourage them to explore their talent.

On independence day, our students participated in group dance in celebration of independence day at Anaj Mandi , Sampla. Six students also participated in District level Science exhibition on 26th October, 2021. Talent search is organized every year to search the hidden talent among the students. Twelve students participated in Youth festival in different activities.

During the year 2021-22, twenty-seven students participated in various sports events at district level, inter college competition and national level competition . Pencak Silat M.D.U Inter College Championship, Savate M.D.U Inter College Championship, Wrestling M.D.U Inter College Championship, Grappling M.D.U Inter College Championship, Throw Ball M.D.U Inter College Championship, All India Inter University , Pencak Silat Championship, Haryana State Judo Inter College Championship, All India Inter University Wrestling Championship.

NCC and NSS Incharges conducted department level competitions to uplift the knowledge of students. Essay writing competition on Human rights was organized by Legal Literacy cell.

Twenty one students helped in many administrative works in Library, Office, Computer lab, Chemistry Lab and Placement Cell under EARN WHILE YOU LEARN SCHEME.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1gCsMyAzyKSp_e0FG4J2JfRF07j4GgLlWJ/view?usp=drivesdk
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college was registered on 27th August, 2020 with the Registration No -1738. The Association is working through an executive committee duly decided in the meeting of Association. The committee spearheads different activities keeping close association with the college administration.

The Alumni meeting is a regular process and the association has been closely attached to college functioning for last many years. There are concentrated efforts on the part of college staff and administration to mobilize maximum number of old students and motivate them to become participative in the association. As a result, a number of old students were added to the association showing their keen interest in contributing to improve college

facilities, the event being a great success.

The students provide their vital suggestions in quality enhancement of the college. They are instrumental in providing positive feedback about the remarkable work done by the college staff. The members of Alumni Association contribute financially for enhancement of college facilities. Thus, there is an active Alumni Association working as a connecting link of the present magnificence of the college with its past rich heritage.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1uIa1AcdbhJgngirn_vTI6zNTPCFWsUUO/view?usp=share_link
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

The college guides student communities, primarily from rural and low-income backgrounds, to become better citizen and constructively contribute to national goals by upholding the values of good character, secularism, national cohesion, and social commitment. We have a vision that students coming in campus should be intellectually enlightened, emotionally healthy, and practically effective.

MISSION

Our mission is to provide students with access to quality education and prepare them to meet the latest demands with innovative methods and practices. We believe that appropriate education is the best vehicle for youth development in rural areas and we strive to

promote meaningful education for our students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/12G8t3Dkw_3nmU2e81W30AlwqXJRO_Z_X/view?usp=share link
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sir Chhotu Ram Government College For Women, Sampla is making progress on the path of decentralization and management. This is the essence of the decentralized government system followed by college. Principal, IQAC, Head of the Departments, Faculty and non-academic staff and various other committees make efforts to regulate policies and procedures,

The head of the institution and chairperson of the IQAC is the Principal. All academic and operational policies are based on the unanimous decision of the Principal, College Council members & IQAC members. College Council members, HODs and other senior faculty members are consulted by the Principal when the major decisions are to be taken.

Staff meetings are held at regular intervals for the consideration of their opinion and all are given equal freedom & opportunity to give their valuable suggestions and solutions for the problems. The diverse co-curricular/extra-curricular and extension activities are conducted by different designated cells, namely, NSS, NCC, Women Cell, Legal Literacy Cell, Placement Cell, Subject Societies, Cultural Committee and Sports Board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College management periodically sets academic and extracurricular

rules. These plans are aligned with the college vision and mission. Strategic planning includes maintenance and infrastructure, teaching and learning, human resources management, student engagement and representation, and more. To carry out the plan, the Principal organizes annual committees, including IQAC, Placement Cell, Building Committee, Earn While You Learn, and Prevention of sexual harassment. Cell, Anti-ragging cell, Academic Societies, Admissions committees. These organizations improve training and infrastructure. A quality policy in the strategy and action plan defines each process.

Academics:

Implementation of strategies and long-term plans in academic improvement areas, start UG course

U.G. in History Hons.

Infrastructure/Upgradation of IT cell:

Wi-fi enabled campus,

Libraries, IT labs, and staff rooms need to strengthen the infrastructure. The college is continuously involved in improving sports fields, indoor and outdoor playgrounds.

Upgradation of Science Laboratories

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1HPixLEKlGA1IilPBN2Wf9ooVFhtQWazQ/view?usp=share_link
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the head of an institution. The faculty includes Associate Professors and Assistant Professors (including Extension lecturers). Ministerial-staff includes Assistant Superintendents, Assistants, and Clerks. There are Senior and Junior Lab Assistantsto

perform lab work. Library staff includes Senior Librarian, Junior Librarian, Restore rand Library Attendant. Appointment and Service Rules:

Full-time faculty members are appointed through the Public Service Commission of the State of Haryana. Contract appointments are also made as per Haryana State Government's out sourcing policy. Assistant Professors are promoted to Associate Professor as per the regulation laid down by UGC. Each assistant professor must require a minimum API score for promotion under CAS. Ministerial Staff receive the 1st ACP after 8 years of service, the 2nd ACP after 16 years of service, and the 3rd ACP after 24 years of service.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://drive.google.com/file/d/lpYvVOzsV0s7JT_xI14TIOQ-dd2OKWEzA/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The success of an organisation depends upon the dedication and devotion of teaching and non teaching staff members. Various welfare

measures for teaching and non-teaching staff including divyang persons are as follows:

For teaching staff:

Various leaves like casual leave, maternity leave, paternity leave, abortion leave, child care leave, quarantine leave, blood donation leave, earned leave and medical leave as per Haryana government policy.

Facility of various funds, schemes and allowances like EPF/ GPF/CPF/ NPS/ GIS, LTC, educational allowance and conveyance allowance as per Haryana government rules for faculty members.

Provision of cash less medical facility and medical reimbursement as per state government guidelines.

Faculty members are encouraged to participate in orientation and refresher courses, seminars, workshops and conferences and duty leave is sanctioned for the same.

For Non-teaching staff:

Pension scheme OPS/NPS for non-teaching staff. Various leaves like casual leave, vacation leave, maternity leave, child care leave, blood donation leave, earned and medical leave. Provides annual raises and promotions, cash less health services, and medical reimbursement in accordance with state government guidelines. Various funding, schemes and allowances such as EPF/GPF/ CPF/NPS/GIS, LTC, uniform allowance and transportation allowance under the rules of Haryana Government.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1_0fy-ELAl1RXKZVQT9b6B3lEaxy6nrc5/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sir Chhotu Ram Government College For Women, Sampla applies an outcome-based evaluation system with an annual Academic Performance Index to evaluate the performance of its faculty and staff in accordance with the UGC guidelines implemented by the Haryana Govt. Performance appraisal reports must be completed by college staff in a prescribed format that includes activities related to three main categories: teaching, learning, and assessment in the first category. The second category includes activities related to co-curricular, extension and professional development. The third category focuses primarily on research and scholarly contributions. For faculty and staff, the Principal is the first reviewing body and after receiving the principal opinion, the ACR is sent to the Director of Higher Education. All instructors are provided with a digitally signed key to safely and quickly complete the online ACR.

Non-teaching staff:-

Each non-staff member is evaluated on his/her performance according to his or her performance, responsibilities and responsibilities assigned by the principal. An Annual Confidential Report (ACR) is to be completed by each comparator after the principal assigns this grade based on his or her performance. A structured process helped the director motivate his employees to do better.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1R-iueaGpN4ctztgA8FnYrU_HYfK0yq10/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sir Chhotu Ram govt. college for Women, Sampla follows the financial rules and regulations by the Finance Department, Govt. of Haryana. It is expected to conduct external and internal financial audits every 5 to 7 years in accordance with govt. rules. Audit Challenge Resolution Mechanism:

Thoroughly investigate audit complaints and track and identify their causes. After clarifying the reasons, responsibilities are established according to the norms. Therefore, the auditor's objection will be resolved according to the auditor's instructions. Also, recovery and correction of errors is carried out according to rules. If records are missing, we trace and file them before the auditors and the objections are resolved. Checking of the cash books is performed regularly on monthly basis by the Bursar and Principal.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ojo0zgEz009wUJgTzagCHP7xWXRy5LIu/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is established by the government and financial matters are governed by the general rules and regulations framed by the Finance Department, Government of Haryana and the policy guidelines issued by Department of Higher Education, Haryana.

The government grants are the major source of financial resources. These are sanctioned for different purposes by Department of Higher Education, Haryana including salary of the staff, the conduct of various co-curricular/extra-curricular activities, the up-gradation of infrastructural and laboratory facilities, the purchase of library books, the maintenance and enhancement of ICT facilities, the addition of new infrastructure and other related activities.

In addition to this, the college receives fees and funds from students and these funds are used for various activities related to students' teaching-learning, co-curricular/ extra-curricular activities.

The College also receives funds from Alumni which is also used as per policy made for this purpose.

The college administration ensures that the sources mobilized are optimally used for their intended purpose, transparently and without theft. The college uses funds and grants through a process based on estimates accepted by the Purchasing Committee, as well as purchases through the GEM portal.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1qmmUQU34HK-CdgScGdhZ3kB1Vzki76Pw/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell has contributed significantly to improve the quality of higher education at the college. IQAC meetings are held time to time to review and evaluate actions taken to improve the institution's quality of education and other fields. IQAC also evaluates individual teachers performance through API and recommends them for higher grades and promotion. It also evaluates reports submitted by teachers and academic committees.

Quality improvement is a gradual process and IQAC has been working hard in this direction since its inception.

Following the recommendations of IQAC, a number of initiatives have been implemented to improve the overall academic environment in the college. All events in the college are organized by prior agreement with IQAC Cell. Proper planning, quality improvement and activities organized at the college and university level are regularly monitored by the IQAC.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ntNKhhgGNaoFpdmw5_mSIWgTOvYq8dsU/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College is an educational institution designed to provide higher education to students. Each student needs individual attention from the teacher. In our current age of science and technology, we can not grow and develop at our desired rate without using technology. Technology has become an indispensable element in all areas of life, especially in teaching and learning. Internal assessments, Class tests and various other competitions are reviewed by the institution.

Development Committees are established by the Principal to ensure the effectiveness of infrastructure and methodologies operations.

IQAC has considered and implemented the following initiatives and suggested proper improvements in the following areas after NAAC Accreditation:

- To check mentor-mentee system.
- To regulate Academic Calender.
- To regulate lesson plans.
- To maintain discipline through proctorial duties.
- To ensure the proper implementation of time-table.
- To update college website.
- To ensure the effectiveness of Alumni Meet.
- To check the proper organization of various activities.
- To verify the authenticity of Annual Report and College Magazine "Vivekita".
- To ensure and check the API Performa of the whole faculty.
- To lay out the institutional development plan.
- To review the vision and mission of the institute.
- To check the functioning of Anti-Sexual Harassment Committee.

File Description	Documents
Paste link for additional information	http://scrgcwsampla.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=Wk0c6UZkyrg=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://scrgcwsampla.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=Wk0c6UZkyrg=
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization which is one of the major priorities of the college is at the centre of the different college activities. There is active and vibrant Women Cell functioning in the college for coordinating gender sensitizing action plan, spreading awareness about gender issues, counseling girl students, assessing the facilities available to girls students, organizing different programmes and extension lectures on gender issues and conducting job skills and security related workshops.

Moreover, the cell also addresses issues directly related to girls such as menstrual hygiene, gender discrimination, safety and security in society and amicable environment in the college campus. Not only the Women Cell, but NSS, NCC, YRC, RRC units and Legal Literacy Cell also focus on gender sensitization through different competitions, extension lectures, workshops, seminars and awareness rallies.

To ensure the security of students CCTV cameras have been installed in the premises. Fire alarms and extinguishers have also been installed in the building to ensure the safety of the students in any unprecedented situation. A common room with attached toilet facility is provided to girls. Thus, the college is actively engaged in ensuring gender equitable conditions through various measures..

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1hswPHvVy585BtRZ0tQ5WHFJZCy_fgDji/view?usp=share_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1VX7C_Ys0hfsTsNcrzEngbTzAuUApSups/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

There is a set system for waste disposal in the college. The college handles its solid waste with the help of Municipal Committee, Sampla. The college cleanliness workers collect all the solid waste in big dustbins and then it is collected by the Municipal Committee.

Liquid Waste Management

There is a well channelized sewerage system in the college. The building layout is well designed and is having an underground sewerage system that is connected to the municipal committee sewerage line. There is water harvesting facility in the college for effective usage of rain water. It recharges ground water level and saves the wastage of water.

Bio-Medical Waste Management

There is no bio-medical waste generated in the college.

E-waste Management

There is not much e-waste generated in the college. However, the old outdated computers and related accessories are auctioned through open notice in accordance with governmental procedures.

Waste recycling system

There is no such system in the college.

Hazardous chemicals and radioactive waste management

There is no chemical and radio-active waste generated in the college.

Thus, the college administration effectively manages different types of waste without adding to environmental pollution.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

B. Any 3 of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college undertakes various initiatives for providing an environment of tolerance and harmony towards cultural, regional, cultural, socioeconomic diversities etc. in the form of celebration of important days, national festivals, and anniversaries of eminent personalities, activities organized by NSS, YRC and other such related activities. These activities help in developing tolerance and harmony towards culture, religion, linguistic and other diversities.

There is friendliness and amity among students belonging to different socioeconomic and cultural strata of the society. There are economic and social based differences among them and these diversities come to naught when they enter in the premises of the college. During classes, the teachers also talk with students about the necessity of tolerance and harmony for the broader development of the society.

The Women Cell, the Anti Sexual Harassment Committee, Legal Literacy Cell, NSS and NCC units are working hard in organizing awareness programmes about different issues. A certain percentage of seats are reserved for the students coming from socio- economically modest sections of the society to provide equal educational opportunities to them. The institution also provides scholarship to needy students to curtail the drop out rate due to economic hardships.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to sensitize its students and employees about the values, rights, duties and responsibilities as envisaged in the constitution. There is regular celebration of the Independence Day and the Republic Day with the wide participation of staff and students to remind them about the sacrifices made by our freedom fighters in the National Movement.

Besides this, the celebration of Voters' Day, Constitution Day, Hindi Divas, Birth anniversaries of different national leaders and other such occasions are instrumental in sensitizing students and staff about the constitutional values of India. The Legal Literacy Cell is very active in spreading awareness among students about the legal rights and duties of Indian citizens. NSS and NCC units are actively engaged in inculcating among students a basic understanding about their role towards society. 'Not Me But You' is the mantra given to the students by these activities.

The college staff is abide by the governmental rules and regulations and work under the broader framework stipulated by the constitution. Thus, there are different mediums used by the college administration and teachers to sensitize students and employees about constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1c0JggVscITrECF1hbrYOy45qKPAfOXtn/view?usp=share_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

B. Any 3 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has been maintaining good traditions of providing students maximum exposure of co-curricular/ extracurricular activities for their holistic development. Different college cells and units such as NCC, NSS, Women Cell and various subject societies are engaged in organizing different programmes to celebrate different days, events and festivals round the year.

The national festivals are celebrated regularly every year by the college. The NSS and NCC units celebrate various occasions such as Yoga Day, Environment Day, Voters' Day, Teachers' day, Swachhata Week and Traffic Awareness Week etc. The volunteers take active part in different awareness rallies, cleanliness and plantation campaigns and blood donation camps. Different competitions such as essay writing, debate, declamation, slogan writing, painting and poetry recitation are held to commemorate such occasions.

Women's Day is celebrated by the women cell with the motive to spread general awareness about feminine rights. Different subject societies celebrate different occasions related to their field of studies. Overall, the college staff and administration are well aware of the significance of the commemorative days and motivate college students to participate in them and get positive value

reinforcement from them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:Commitment to Society

Objective: To bring awareness among the society about various issues which hinder the progress.

Context:This best practice explains how society is affected by various diseases, other negative issues etc. We try to describe new ways to explore social behavior through various activities organized by cells in daily situations.

Practice: The college is moving towards its aim to aware society about various mal-practices.

Evidence of Success: The college has made efforts by organizing various Extension lectures, Rallies, Camps etc.

Problems encountered and Resources required:One of the struggles that underlies while working on best practices is the lack of resources and finance.

2. Title of the Practice:Women Empowerment

Objective:To raise awareness among girl students.

Context: Lack of knowledge about the issues of Health, Hygiene and Mental well-being.

Practice: The college has initiated the best practice of organizing Awareness lectures, Health Check-up Camps, Self-Defense Training, Yoga Camps, Use of Vending Machine etc.

Evidence of Success: Female staff and girl students were motivated on health and other issues.

Problems encountered and Resources required:It needs regular monitoring of various health and other social issues but being a rural area, it is not possible up to the mark.

File Description	Documents
Best practices in the Institutional website	http://www.scrgcwsampla.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=qmsJnhDB464=
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has focused on Digitalization of financial transactions as many transactions were not earlier digitalized. It reduces the need of paper work by saving time and also streamlines the record in a very short time. Making payments in cash or through cheques and drafts is really a tedious process. It is expected to play a bigger role in future as it gives competitive advantage and unlock new opportunities. Digital transformation employs technology and data to improve institutional operations on bigger scale, benefitting staff, students and alumni.

Digital literacy has become indispensable for every global citizen, whether to communicate, find employment, receive comprehensive education, or socialize. The focus of the college is that no aspirant of higher education is deprived of digital education because of geographical, social or economic constraints. The college provides a certificate course to first year students to enhance their digital knowledge with affordable fee structure.

Financial work of the college takes place in digital mode through different platforms:

Management Information System of Higher Education, Haryana

Human Resource Management System

E-Treasury, Haryana

Government electronic Marketing Portal

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Request and Proposal for grantsent to DHE for the Establishment of Lanuage lab (Soft Skills).
2. To builta new Parking area near canteen
3. Feedback will be collected from all the stakeholders
4. Proposal to increase the seats of PG Programme
5. Proposal to start PG program in English subject
6. Proposal to maintain the playground
7. proposal to make the campus more green and environment friendly.